

No.A.60011/1/2013-P&AR(GGC)
GOVERNMENT OF MIZORAM
DEPARTMENT OF PERSONNEL & ADMINISTRATIVE REFORMS
(GOOD GOVERNANCE CELL)

OFFICE MEMORANDUM

Dated Aizawl, the 25th February, 2014

Instances have come to the notice of the Government that correspondences are not attended to promptly by Departments due to inefficiency of various government officials which causes delay in implementation of various activities/schemes and also results in furnishing of incomplete/unreliable information to various stakeholders/citizens/clients.

2. Therefore, it is hereby re-iterated to all government officials that all official letters should be attended to promptly and efficiently henceforth, even if a 'nil' report is to be submitted.

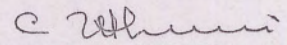
3. Receipt of this Office Memorandum may kindly be acknowledged.


Sd/-L.TOCHHONG

Chief Secretary to the Government of Mizoram

Memo No.A.60011/1/2013-P&AR(GGC) : Dated Aizawl, the 25thFebruary, 2014
Copy to:

1. All Administrative Departments with a request to circulate it to all concerned.
2. All Heads of Departments with a request to circulate it to all concerned.
3. Guard File.


(C.ZOTHANKHUMI)

 Addl. Secretary to the Government of Mizoram