

No. A-60/30/2026-GSW-DPAR
Government of Mizoram
Department of Personnel & Administrative Reforms
(General Service Wing)

Mizoram Secretariat, MINECO
Aizawl, the 27th May, 2026

OFFICE MEMORANDUM

Subject: Clarification regarding implementation of the Mizoram Government Employees (Counting of Past Service) Rules, 2020—supersession of Office Memorandum No. A.38020/2/2019-P&AR(GSW) dated 22.01.2021.

The Mizoram Government Employees (Counting of Past Service) Rules, 2020 were notified vide No. A.38020/2/2019-P&AR(GSW) dated 28.05.2020 and published in the Mizoram Gazette, Extraordinary Issue No. 319 dated 29.05.2020. Office Memorandum No. A.38020/2/2019-P&AR(GSW) dated 22.01.2021 was thereafter issued by this Department for smooth and effective implementation of the said rules. On further examination, it has been considered necessary to issue a fresh clarification in order to ensure that implementation of the said rules is strictly in conformity with the provisions of the Mizoram Government Employees (Counting of Past Service) Rules, 2020.

2. Accordingly, in supersession of Office Memorandum No. A.38020/2/2019-P&AR(GSW) dated 22.01.2021, the following instructions are hereby issued for guidance and compliance by all departments:

i) Applicability.

The Mizoram Government Employees (Counting of Past Service) Rules, 2020 shall apply to all Group 'A', 'B', 'C' and 'D' employees with prior service rendered as Work-charged, Contract, Provisional or any ad hoc/officiating employees under the Government of Mizoram, including services rendered under Centrally Sponsored Schemes or other Scheme-borne posts and Deficit/Ad hoc/Government Aided Colleges/Schools, upon their regular appointment to the same substantive sanctioned posts.

ii) Eligibility.

The eligibility for counting of past service shall be determined strictly in accordance with Rule 3 of the Mizoram Government Employees (Counting of Past Service) Rules, 2020. Accordingly, the following conditions shall be verified in each case:

- a) whether there is no break between the prior service rendered as Work-charged, Contract, Provisional or ad hoc/officiating employee and the regular appointment to the same substantive sanctioned post;
- b) whether the employee fulfilled all eligibility conditions prescribed by the recruitment rules in force at the time of initial engagement, or the eligibility conditions prescribed by the Government at the time of initial engagement where no relevant recruitment rules existed; and
- c) whether the employee was initially recruited on the recommendation of the relevant Departmental Promotion Committee, except in cases specifically exempted under Rule 3 of the said Rules. A technical break resorted to by the Government in respect of these categories of employees shall not be treated as a break for the purpose of Rule 3.

iii) Confirmation not a condition for counting of past service.

Confirmation shall not be treated as a condition precedent for eligibility under the Mizoram Government Employees (Counting of Past Service) Rules, 2020. The admissibility of counting of past service shall be determined with reference to Rule 3 and other applicable provisions of the said rules. Where confirmation has not yet been issued, the competent authority may verify the facts of regular appointment, continuity of service, eligibility at the time of initial engagement, mode of initial engagement, and other relevant conditions and pass appropriate orders in accordance with the said rules. Nothing in this Office Memorandum shall, however, affect the operation of any independent provision relating to probation, confirmation, or suitability where such provision is separately applicable under the relevant service rules or recruitment rules.

iv) Date from which benefit shall accrue.

Where past service is found admissible under the Mizoram Government Employees (Counting of Past Service) Rules, 2020, the benefit shall, subject to Rules 4 to 10 of the said Rules, accrue with effect from the date of regular appointment of the employee to the same substantive sanctioned post or from the date of commencement of the said Rules, i.e., 29.05.2020, whichever is later. The benefit shall not be postponed merely on the ground that confirmation was issued subsequently.

v) Nature and extent of admissible benefit.

The benefit of counting of past service shall be restricted to the extent specifically provided under the Mizoram Government Employees (Counting of Past Service) Rules, 2020. In particular:

- a) leave shall be regulated under Rule 4;
- b) counting of one-third past service for determining eligibility for promotion to the next higher post/grade, including promotion through limited departmental examination, shall be regulated under Rule 5;
- c) counting of one-third past service for determining eligibility for deputation to ex-cadre or foreign service posts shall be regulated under Rule 6;
- d) pay and allowances shall be regulated under Rule 7;
- e) pensionary benefits shall be regulated under Rule 8;
- f) past service shall not be counted for fixation of seniority, in terms of Rule 9; and
- g) cases already approved by the Government in DP&AR before the commencement of the said Rules shall be governed by Rule 10.

vi) Calculation of past service.

For the purposes of Rules 5 and 6, only one-third of the admissible past service shall be counted as regular service. Such past service shall be counted in terms of whole months only, and services rendered for less than 30 days or fractions, if any, shall be ignored in calculating the past service to be counted.

vii) Departmental order and service book entry.

The length of service permitted to be counted shall be worked out and notified separately in respect of each eligible employee. The order shall clearly indicate the nature of benefit admissible to the employee, such as counting of past service for leave, promotion, deputation, pay, or pensionary benefit, as the case may be, strictly in accordance with the relevant provisions of the Mizoram Government Employees (Counting of Past Service) Rules, 2020. Necessary entry shall also be made in the Service Book of the concerned employee.

viii) Approval of DP&AR.

Separate approval of DP&AR(GSW) shall not be necessary for counting of past service where the conditions prescribed under the Mizoram Government Employees (Counting of Past Service) Rules, 2020 are fulfilled. In cases involving doubt regarding interpretation of the said rules, the matter may be referred to DP&AR(GSW) with full facts and relevant documents.

ix) Review of orders already issued.

Where any order for counting of past service has been issued by treating the date of confirmation as the effective date, the Administrative Department concerned shall review the same and issue a revised order, wherever necessary, strictly in accordance with the Mizoram Government Employees (Counting of Past Service) Rules, 2020 and this Office Memorandum. Where any benefit has been granted contrary to the Mizoram Government Employees (Counting of Past Service) Rules, 2020, the Department concerned shall take corrective action in accordance with the rules.

x) No benefit beyond the rules.

Nothing contained in this Office Memorandum shall be construed as conferring any benefit not admissible under the Mizoram Government Employees (Counting of Past Service) Rules, 2020. In the event of any doubt or apparent inconsistency, the provisions of the Mizoram Government Employees (Counting of Past Service) Rules, 2020 shall prevail.

4. A revised model Office Order is enclosed as Annexure for guidance.

5. This issues with the approval of the competent authority.

sd/-K. Lalthawmmawia
Commissioner & Secretary to the Govt. of Mizoram
Aizawl, the 27th May, 2026

Memo No. A-60/30/2026-GSW-DPAR

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Copy to:

1. Secretary to Governor.
2. P.S. to Chief Minister.
3. P.S. to Speaker/Ministers/ Leader of Opposition /Deputy
4. Speaker/Minister of State/ Vice Chairman, State Planning Board/Deputy Govt. Chief Whip
5. All members of Legislative Assembly.
6. Chief Executive Member, MADC/LADC/CADC
7. Sr. PPS to Chief Secretary.
8. All Heads of Administrative Departments.
9. Secretary, MPSC
10. Secretary, AMC/Lok Ayukta/SEC/MIC
11. All Heads of Departments.
12. All Deputy Commissioners.
13. All Wings of DP&AR.
14. Website Manager, DP&AR for uploading in the website.
15. Guard File.


27/5/26

(Lalzikpuii)

Under Secretary to the Govt. of Mizoram

No. _____
GOVERNMENT OF MIZORAM
DEPARTMENT OF _____

Aizawl, the _____, _____

OFFICE ORDER

Whereas Pu/Pi _____, _____ (name of post),
Department of _____, was regularly appointed to the post of
_____ vide Order/Notification No. _____ dated
_____;

And whereas he/she had rendered prior service as _____
(Work-charged/Contract/Provisional/ad hoc/officiating employee) under
_____ (Government Department/Centrally Sponsored Scheme/other
Scheme-borne post/deficit/government-aided college/school) from _____ to _____,
immediately before his/her regular appointment to the same substantive sanctioned post;

And whereas the case has been examined with reference to Rule 3 and other applicable
provisions of the Mizoram Government Employees (Counting of Past Service) Rules, 2020, as
amended, and it is found that he/she fulfils the conditions prescribed under the said rules;

Now, therefore, in terms of the Mizoram Government Employees (Counting of Past
Service) Rules, 2020, the past service rendered by Pu/Pi _____ from
_____ to _____, amounting to _____ years _____ months _____ days, is hereby
allowed to be counted to the extent admissible under the said Rules.

For the purpose of Rule 5/Rule 6 of the said rules, one-third of the admissible past
service is worked out as _____ years _____ months, fractions and service rendered for less than
30 days being ignored in accordance with the said rules.

The benefit shall accrue to the concerned official, subject to Rules 4 to 10 of the
Mizoram Government Employees (Counting of Past Service) Rules, 2020, with effect from the
date of his/her regular appointment to the same substantive sanctioned post, i.e. _____, or
from the date of commencement of the said Rules, i.e. 29.05.2020, whichever is later.

It is further ordered that the aforesaid counting of past service shall not confer any
benefit not admissible under the Mizoram Government Employees (Counting of Past Service)
Rules, 2020, and shall not be counted for fixation of seniority in terms of Rule 9 of the said
Rules.

Necessary entry shall be made in the Service Book of the official.

Sd/-
Authorized Officer

Memo No. _____ : , the _____, 2026

Copy to:

1. _____
2. _____
3. Person concerned.
4. Service Book/Personal File.
5. Guard File.

Authorized Signatory