

GOVERNMENT OF MIZORAM
DEPARTMENT OF PERSONNEL & ADMINISTRATIVE REFORMS
(GENERAL SERVICE WING)

OFFICE MEMORANDUM

Dated Aizawl, the 21st July, 2010

No.A.28011/1/2005-P&AR (GSW):In partial modification of Govt. O.M.No.A.28011/1/89 POL dt 29.12.1990, the Governor of Mizoram is pleased to order that the Reporting Reviewing & Accepting Authority of PAR of the under-mentioned categories of post under Secretariat Administration shall be as follows:-

Sl. No	Name of post	Reporting Authority	Reviewing Authority	Accepting Authority
1	2	3	4	5
1	Additional Secretary	Secretary	Chief Secretary	Minister concerned
2	Joint Secretary	Additional Secretary/Secretary	Secretary /Chief Secretary	Chief Secretary/Minister concerned
3	Deputy Secretary	Joint Secretary/Additional Secretary	Additional Secretary/Secretary	Secretary/Chief Secretary
4	Under Secretary	Deputy Secretary	Joint Secretary/Additional Secretary	Additional Secretary/Secretary
5	Superintendent	Under Secretary/Deputy Secretary	Deputy Secretary/Joint Secretary	Joint Secretary/Additional Secretary/Secretary

This O.M shall be effective from the reporting year 2009-2010.

Note:

Instances may arise where no Deputy Secretary, Joint Secretary or Additional Secretary is/are posted in a Department. In such kind of situation, the officer who is the immediate controlling authority who sees the performance of the officer reported upon shall be the reporting authority of the Performance Appraisal Report. For example, in a Department, where no Deputy Secretary, Joint Secretary or Additional Secretary is posted, the reporting authority of the Under Secretary in this Department shall be the Secretary, the reviewing authority shall be the Chief Secretary and Accepting authority shall be the Minister concerned and so on.

Sd/- LALTHANSANGA
Addl. Secretary to the Government of Mizoram