

**No.A.28012/13/2018-P&AR(GSW)**  
**GOVERNMENT OF MIZORAM**  
**DEPARTMENT OF PERSONNEL & ADMINISTRATIVE REFORMS**  
**(GENERAL SERVICE WING)**

**OFFICE MEMORANDUM**

Dated, Aizawl the 16<sup>th</sup> May, 2018.

**Subject: Procedure for writing of PARs/ACRs in respect of Officers and Staff under Sports & Youth Services Department, Govt. of Mizoram**

In supersession of this Department O.M vide No.A.28011/1/89-POL dated 20.12.1990, the Governor of Mizoram is pleased to order that the Reporting, Reviewing and Accepting Authorities of PARs/ACRs in respect of Officers and Staff under Sports & Youth Services Department, Govt. of Mizoram shall be as follows:-

**1. DIRECTORATE OF SPORTS & YOUTH SERVICES**

Sl. No	Designation	Reporting Authority	Reviewing Authority	Accepting Authority
1	Director	Secretary	Chief Secretary	Minister in charge
2	Joint Director	Director	Secretary	Chief Secretary
3	Deputy Director	Joint Director	Director	Secretary
4	Superintendent	Deputy Director	Joint Director	Director
5	Chief Coach	Deputy Director	Joint Director	Director
6	Youth Welfare Officer	Deputy Director	Joint Director	Director
7	Adventure Promotion Officer	Deputy Director	Joint Director	Director
8	Assistant/UDC/LDC/DEO and below	Superintendent	Deputy Director	Joint Director
9	Coach Grade-I/II/III/Yoga Instructor	Chief Coach	Deputy Director	Joint Director
10	State Organiser/Organiser/Asst. Organiser	Youth Welfare Officer/ Adventure Promotion Officer	Deputy Director	Joint Director
11	Storekeeper/Despatch Rider/Museum attendant	Superintendent	Deputy Director	Joint Director
12	Stenographer Grade-III	Officer concerned to whom attached	Exempted	Exempted

**2. DISTRICT SPORTS & YOUTH OFFICES**

Sl No	Designation	Reporting Authority	Reviewing Authority	Accepting Authority
1	District Sports & Youth Officer	Deputy Commissioner	Director	Secretary
2	Assistant and below and all other Staff	District Sports & Youth Officer	Joint Director	Director

### 3. NCC Wing

Sl No	Designation	Reporting Authority	Reviewing Authority	Accepting Authority
1	Assistant and below, and all other Staff	Commanding Officer	Joint Director	Director

**Sd/-LALRINSANGA**  
**Joint Secretary to the Govt. of Mizoram**

**Memo.No.A.28012/13/2018-PAR (GSW)**

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**Dated Aizawl, the 16<sup>th</sup> May, 2018**

**Copy to:**

1. Secretary to Governor, Mizoram
2. Principal Secretary to Chief Minister, Mizoram
3. P.S. to Speaker/Ministers/ Deputy Speaker/Ministers of State
4. Sr. P.P.S to Chief Secretary, Government of Mizoram
5. Secretary, Sports & Youth Services Department
6. Director, Sports & Youth Services Department
7. Secretary, Mizoram Public Service Commission
8. Website Manager, DP&AR for uploading in the website
9. Guard file

  
**(LALROHLUA)**

Under Secretary to the Govt. of Mizoram,  
Deptt. of Personnel & Adve. Reforms