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GOVERNMENT OF MIZORAM
DEPARTMENT OF PERSONNEL & ADMINISTRATIVE REFORMS
(GOOD GOVERNANCE CELL)

Dated Aizawl, the 25th March, 2014

OFFICE MEMORANDUM

Subject: Implementation of Self Certification method on trial basis under the Government of Mizoram

1. In pursuance to the recommendation of the 2nd Administrative Reforms Commission in its 12th Report titled "Citizen Centric Administration-The Heart of Governance" and Government of India's O.M. No.K-11022/67/2012-AR dt.10.5.2013, the Government of Mizoram has decided to adopt the method of Self-Certification of documents for simplification of procedures on trial basis for all Departments under the Government of Mizoram for a period of one year w.e.f. from 1st April, 2014 to 31st March, 2015 on the condition that original documents must be produced at the final stages. The method of Self Certification will authorize the persons concerned to attest the authenticity of documents belonging to them and will dispense with the need for attestation of documents by Gazetted Officers only. The citizen-friendly method will be applicable for the following documents:

- a) Educational Certificate
- b) Marksheet
- c) Birth Certificate
- d) Baptismal Certificate
- e) ST/SC Certificate
- f) Residential Certificate
- g) Electors Photo Identity Card (EPIC)
- h) Family Ration Card
- i) Employment Registration

2. In case of concealment or misrepresentation or false declaration, legal action can be initiated under Section 199 and 200 of IPC.

3. This is issued with the approval of the Hon'ble Chief Minister, Mizoram dt. 21.3.2014.

Sd/-LALRINLIANA FANAI

Commissioner & Secretary to the Govt. of Mizoram
Department of Personnel & Administrative Reforms

Memo No.A.42013/16/2011-DP&AR(GGC) :

Dated Aizawl, the 25th March, 2014

Copy to:

1. Secretary to Governor, Mizoram.
2. Principal Secretary to Chief Minister, Mizoram.
3. PS to Speaker/Ministers/Dy. Speaker/Ministers of State
4. PS to all Parliamentary Secretaries
5. Sr. P.P.S. to Chief Secretary, Government of Mizoram.
6. P.S. to Commissioner & Secretary, DP&AR, Govt. of Mizoram.
7. Secretary, MPSC
8. All Administrative Departments.
9. All Heads of Departments.
10. Secretary, Department of Administrative Reforms & Public Grievances, Ministry of Personnel, Public Grievances & Pensions, Govt. of India, Sardar Patel Bhavan, Sansad Marg, New Delhi-110001. This has reference to his O.M. quoted above.
11. Director, Information & Public Relations, Govt. of Mizoram. He is requested to publicise the O.M. widely to the citizens through print and electronic media.
12. State Informatic Officer, NIC for uploading in the website
13. Guard File.

(LALROHLUA)

Nodal Officer

Good Governance Cell

Department of Personnel & Administrative Reforms