TRAINING ON CENTRALISED PUBLIC GRIEVANCES REDRESS & MONITORING SYSTEM 'MIPUI AW'

DP&AR (Good Governance Cell) with technical support from NIC, Mizoram State Centre



WHAT IS "MIPUI AW"?

- "Mipui Aw" is a Web-based system for lodging of grievances online and ensuring speedy redressal and effective monitoring of citizens' grievances. It is accessible for everyone at <u>mipuiaw.nic.in</u>
- It was developed by NIC, Mizoram in collaboration with DP&AR(GGC), Govt. of Mizoram.
- It is essentially the State Government version of the Centralised Public Grievances Redress and Monitoring System (CPGRAMS) being implemented by Department of Administrative Reforms & Public Grievances, Govt. of India.



WHAT IS "MIPUI AW"?

- Launched by the Chief Minister and has been operational since 01.03.2012
- 201 grievances received since its inception till 13.09.2016
- 199 grievances resolved and disposed off till date i.e. 99.00% disposal
- All Departments covered under the ambit of MIPUI AW

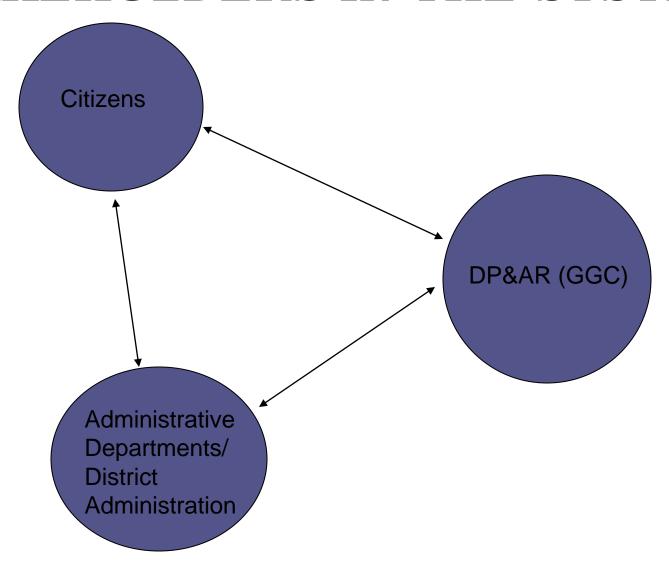


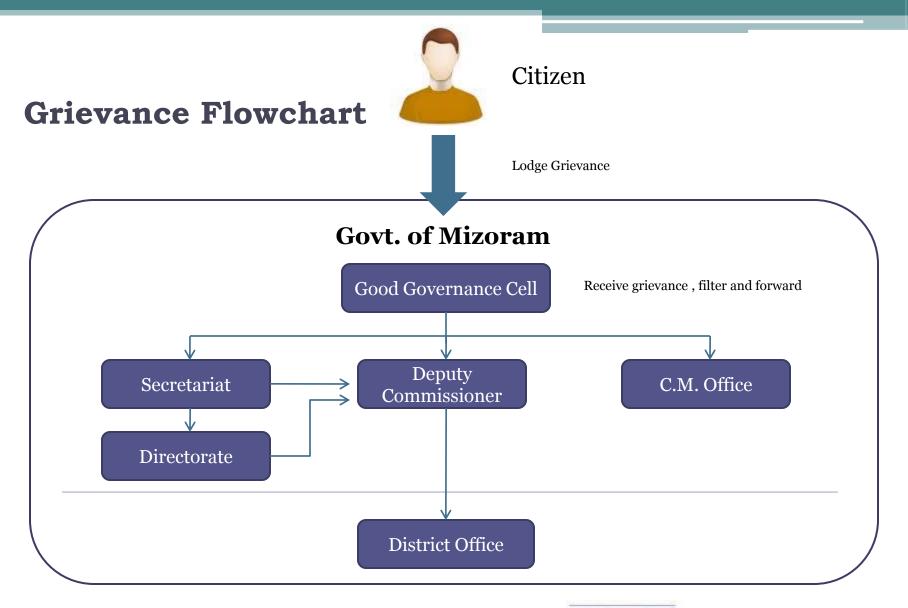
MIPUI AW (State CPGRAMS) mipuiaw.nic.in

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	Login for Public Grievance Officers (For official use) Username: Password Login	Choose Language English ▼ For Citizens (Mipui tan) Lodge Grievance (Complaint thehluhna) Lodge Reminder/Clarification View Action Status (Status enna) Click here if you wish to change your grievance password
(Government of Mizoram Contact Us FeedBack National	Portal of India Terms of Use Home



STAKEHOLDERS IN THE SYSTEM







Features of Mipui Aw (For Citizen)

- Every citizen can lodge his/her grievance to government using Internet through the website **mipuiaw.nic.in**
- Citizen can also submit grievance in letter to government office.
- Citizen can view the status of his/her grievance at any time.
- Citizen can view and print Acknowledgment and Final Reply Letter.
- Citizen can even send reminder to the government regarding his/her grievance.



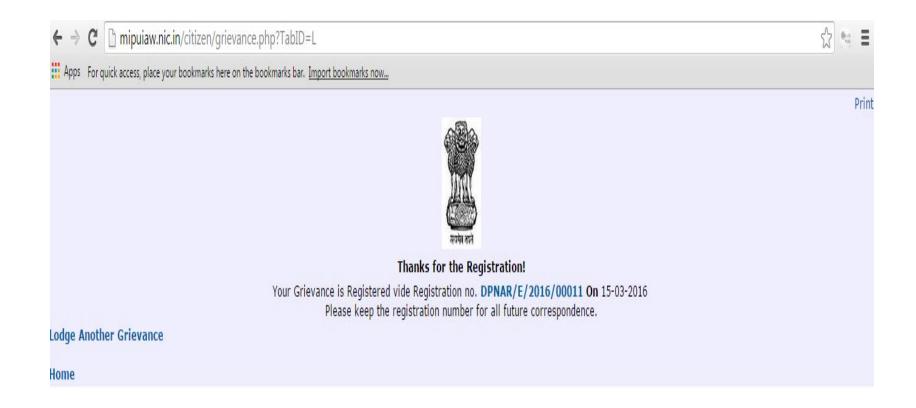
Login for Public Grievance Officers (For official use) Username: Password Login Login Login Login Login Click here if you wish to change your	Apps For quick access, place y	your bookmarks here on the bookmarks bar. Import bookmarks	MIPULAW VOICE OF THE PEOPLE PUBLIC GRIEVANCES REDRESSAL AND MONITORING SYSTEM Governance Cell, DP & AR, Government of Mizoram	ø ≡
grievance password		Login for Public Grievance Officers (For official use) Username: Password	For Citizens (Mipui tan) Lodge Grievance (Complaint thehluhna) Lodge Reminder/Clarification View Action Status (Status enna) Click here if you wish to change your	glish v



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Home Lodge G	rievance Reminder/Clarification View Action Status Chan	ge Password					
	Grievance Registration Form						
	Entries Prefixed with * are Mandatory!						
	*Select Department to which the grievance pertains	State Govt. Departments ▼					
	*Select Department	Government of Mizoram, Good Gc ▼					
	*Name (Hming)	Lalmuanpuii	@				
	*Gender	○ Male (Mipa) ⑤ Female (Hmeichhia) ○ Others(If not a Transgender)	n Individual) 🔍				
	*Complainant Category	General ▼					
	Do You want a Password for this Grievance?	○ Yes ● No	@				
	Address of correspondence						
	*At	Venghnuai Kulikawn	<u> </u>				
	*Post *Block						
	Pincode	Tlangnuam 796005					
	*Country	India ▼					
	country	211010					

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	*Country *State / UT *District	India ▼ Mizoram ▼ Aizawl ▼	
	Phone No. E-Mail Id. Identity proof	03892323993	
	Identity Proof Number/Detail *Please Enter Specific Details about Your Grievance here(Hetal Prime Minister in Central leh State sawrkar hnuaiah kumin 1s hna lakna reng reng ah interview nuai bo ani ang a, written e tih ani tawh ang a tia a sawi laiin Mizoram ah hian kan ya la sawrkar hna an hmuh ye ngei theih nan interview nuaibo vat	GNM0269910 h hian i lungawilohna ziak rawh le) (3526 Characters Left) st January atangin Group B (Non-Gazette), Group 'C' leh 'D' examination leh skills test emaw physical test emaw chauh hmang ve si lo ve? Mithiam leh tling, sawipultu nei si lo te'n	
	Remedial Action ^(optional) (878 Characters Left) <u>Mizoram sawrkar hnuaia</u> Group 'B' (Non-Gazetted), Group 'C' nise	leh Group 'D' post lakna atan hian interview hi nuaibo yek	
	Upload(Relevant Document) Have you earlier lodged the grievance to the above Department on the same subject ?	Choose File No file chosen only(.pdf or .jpg) upto 1MB Yes No	
	*Enter Security Code as Shown (A piaha number hi chhulut and che)	13568 13568 Submit Reset	







PROCEDURE FOR RESOLUTION OF GRIEVANCES

• DP&AR (GGC) receives grievances from citizens, filter the grievances and forward it to the concerned Department.

- Upon receipt of grievances, Nodal Officer (Public Grievance) of concerned Departments have the following options:
 - Examine the case at their level
 - Forward to sub-ordinate organisation
 - Return the grievance back to DP&AR(GGC), if it is not related to their Department

Features of Mipui Aw (For Officials)

- Enables Nodal Officers (Public Grievances) of each Department to receive grievances online forwarded by DP&AR(GGC).
- Nodal Officer (PG) can **Examine** the case at his own level or **Forward** it to its sub-ordinate organisation for further action or can **Return** the grievance back to DP&AR (GGC) if it is not related to the Department
- In case resolution of grievances takes time, Nodal Officers (PG) can make **Interim Reply** to complainant.
- Enables Nodal Officers (PG) to submit "Action Taken Report" online after the grievances are solved.



Advantages of Mipui Aw

Benefits

- Paperless movement of grievances
- Speedy and cost effective
- Lodging of grievances at the click of a mouse
- Can reach the lowest field level
- Offers a single platform for centralised monitoring of grievances

Beneficiaries

- Nodal Officer (PG) and his/her secretariat
- PG Officer of the sub-ordinate office(s)
- Of course, the Complainant.

STANDARD NORMS FOR DISPOSAL OF GRIEVANCES

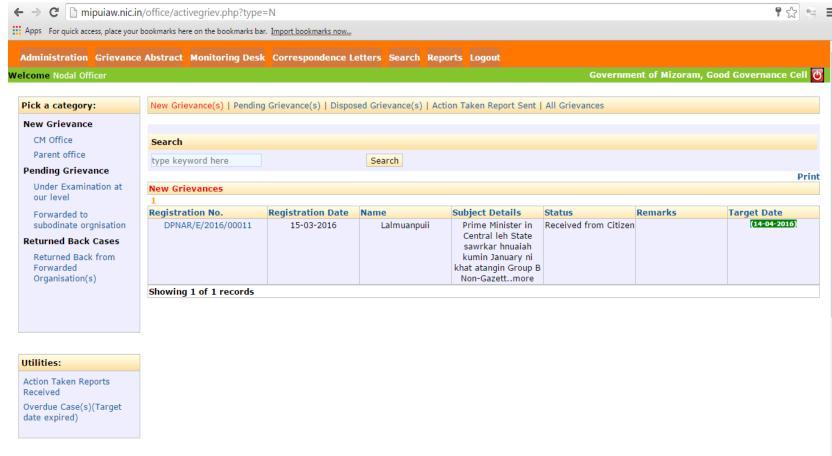
- Acknowledgement of grievance by DP&AR (GGC): 7 days
- Examination of grievance and forwarding to the concerned
 Department: 7 days
- Timeline for furnishing of Action Taken Report : 60 days
- Interim Reply to complainant in case final disposal of the grievance cannot be done within 60 days : 60 days
- Designated Officer:

Nodal Officer, DP&AR (GGC)

Email: ggcmiz@gmail.com

Ph: 0389-2333526

RECEIPT OF GRIEVANCE AT DP&AR (GGC)





EXAMINATION OF GRIEVANCE AT DP&AR (GGC)

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Administration Grievance Abstract M	Ionitorina Desk Correspondence L	etters Search Reports Lo	ngout	
Welcome Nodal Officer	correspondence E	etter 3 ocur en literor es le		t of Mizoram, Good Governance Cell
New Grievance(s) Pending Grievance(s)	Disposed Grievance(s) Action Taken	Report Sent All Grievances		
.,,				
Details :				
Registration No.	DPNAR/E/2016/00011		Received By	Government of Mizoram, G
Name	Lalmuanpuii		Received Date	15-03-2016
Address	At-Venghnuai Post-Kulikawn Block-Tlangnuam District-Aizawl	•	(j) Attachment	None
Contact No	03892323993	Mobile No 9436352570	Current Status	RECEIVED THE GRIEVANCE
Email Address	muanpuii.pachuau@gmail.d		Target Date	14-04-2016
Grievance Details	hna lakna reng reng ah interview tih ani tawh ang a tia a sawi laiir	v nuai bo ani ang a, written ex n Mizoram ah hian kan va la hi	uary ni khat atangin Group B Non-Gazet (amination leh skills test emaw physical mang ve si lo ve. Mithiam leh tling, sawi ii Mizoram sawrkar hnuaiah pawh hian a	test emaw chauh ipuitu nei si lo ten
Remedial Action Sought	atan hian interview hi nuaibo vek		uaia Group Non-Gazetted, Group C leh G	roup D post lakna
Details of Past Reference				
	1.			



FORWARDING OF GRIEVANCE TO CONCERNED DEPARTMENT

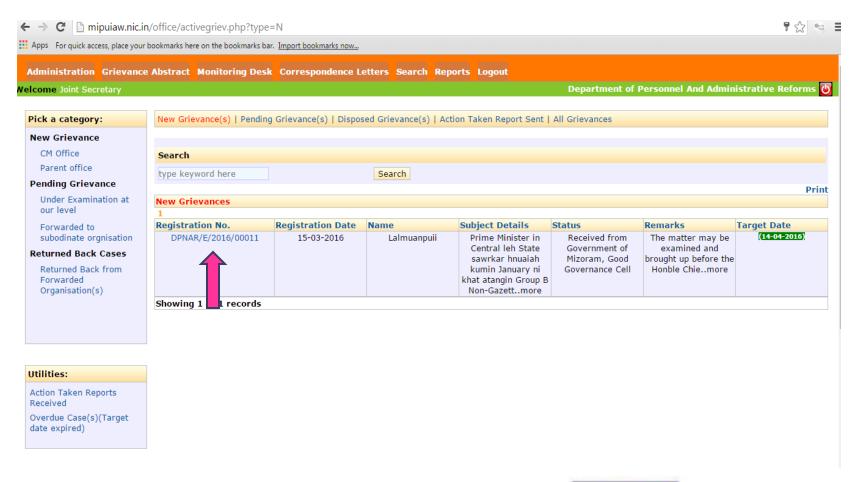
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		4			
Take Action					
Grievance Cat Local File No.	egory	Service matters	Gr	evance Redress Time(in days) 30 Maximum 60 days	
Sub Ordinate	Coopera Departn Deputy Deputy	tion Secretariat nent of Personnel And Commissioner Aizawl Commissioner Champ		nisation	
Forwarding R		l brought up bofore th	ne Honble Chief Minister.	v	
THE MALLET III	ny be examined and	Take Action	ie nonde chier Philister.	•	
Action Date	Description		Sent By	Case Presently Dealt	Action Taken Report Attachment
15-03-2016	RECEIVED THE	GRIEVANCE	Citizen	Government of Mizoram, Good Governance Cell	



PROCEDURE FOR RESOLUTION OF GRIEVANCES

- **Case 1:** If the Nodal Officer (PG) selects the first option, i.e. *Examine* the case at their level, then the grievance has to be resolved at the Department level.
- Nodal Officer (PG) can call for *clarification* of complaints from the complainant before resolution of the complaints.
- In case resolution of grievance takes time, Nodal Officer (PG) can send *interim reply* to the complainant.
- After the grievance is examined by the Department and appropriate action is taken (i.e. grievance is resolved), send Action Taken Report online to DP&AR(GGC)
- If ATR of the Department is accepted by the Government in DP&AR (GGC), the grievance will be *disposed finally* and Final Reply Letter sent to the complainant online by Nodal Officer (GGC).

RECEIPT OF GRIEVANCE AT THE CONCERNED DEPARTMENT





EXAMINATION OF GRIEVANCE AT CONCERNED DEPARTMENT

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Administration	Grievance Abstract	Monitoring Desk Corresponden	ce Letters Search	Reports Logout		
elcome Joint Sec	retary				Department of Pe	rsonnel And Administrative Reforms
New Grievance(s)	Pending Grievance(s)	Disposed Grievance(s) Action Ta	ken Report Sent All	Grievances		
Details :						
Registration No		DPNAR/E/2016/00011			Received By	Government of Mizoram, G
Name		Lalmuanpuii			Received Date	15-03-2016
Address		At-Venghnuai Post-Kulikawn Block-Tlangnuam District-Aizawl	· .		Attachment	None
Contact No		03892323993	Mobile No 9436	6352570	Current Status	TAKEN UP WITH SUBORDINATE
Email Address		muanpuii.pachuau@gmail.			Target Date	14-04-2016
Grievance Detai	ils	hna lakna reng reng ah inter tih ani tawh ang a tia a sawi	rview nuai bo ani ang i laiin Mizoram ah hiar	a, written examina n kan va la hmang	ni khat atangin Group B Non-Gazet ation leh skills test emaw physical ve si lo ve. Mithiam leh tling, saw oram sawrkar hnuaiah pawh hian a	test emaw chauh ipuitu nei si lo ten
Remedial Action	n Sought	atan hian interview hi nuaibo		ı sawrkar hnuaia G	roup Non-Gazetted, Group C leh G	iroup D post lakna
Details of Past	Reference					***
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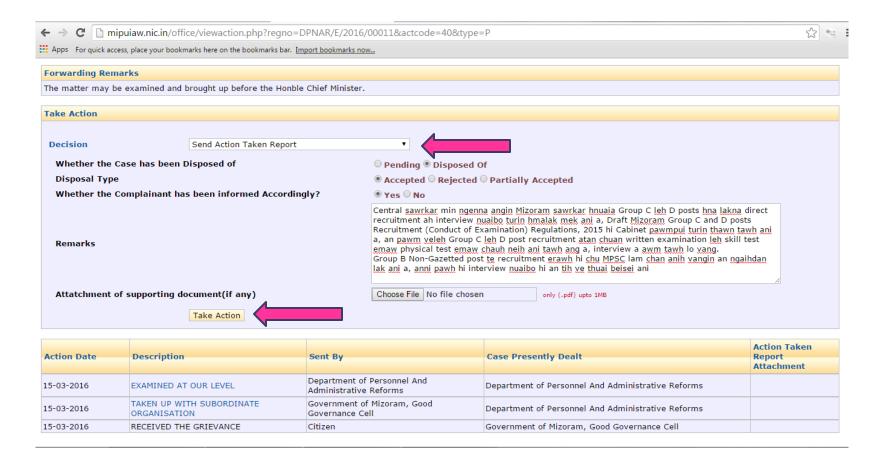


EXAMINATION OF GRIEVANCE AT CONCERNED DEPARTMENT

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The matter may be	e examined and brought up before the Honble	e Chief Pilitister.		
Take Action				
Decision	Examined at our Level Take Action	•		
				Action Taken
Action Date	Description	Sent By	Case Presently Dealt	Report Attachment
15-03-2016	TAKEN UP WITH SUBORDINATE ORGANISATION	Government of Mizoram, Good Governance Cell	Department of Personnel And Administrative Reforms	
15-03-2016	RECEIVED THE GRIEVANCE	Citizen	Government of Mizoram, Good Governance Cell	



EXAMINATION OF GRIEVANCE AT CONCERNED DEPARTMENT





ACTION TAKEN REPORT FROM CONCERNED DEPARTMENT

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Administration Grievance	ADSTRACT MONITORING	g Desk Corre	esponaence	Letters Se	arch Reports Logout				0 II dk
elcome Nodal Officer							Governm	ent of Mizoram, Good Gover	nance Cell O
Pick a category:	New Grievance(s) F	ending Grieva	nce(s) Disp	osed Grievan	ce(s) Action Taken Report Se	nt All Griev	ances		
New Grievance									
CM Office	Search								
Parent office	type keyword here			Search					
Pending Grievance	cypo noymora noro			o car cir					
Under Examination at our level					Abstract Report as on 15/(3/2016			Print
Forwarded to	Unattend	ded (New)		Clar	ification Sought	-	Inter	im Reply to complainant	
subodinate orgnisation		1		o.u.	0		211001	0	
Returned Back Cases									_
Returned Back from Forwarded	Action Taken Repor	ts Received							Print
Organisation(s)	1								
()	Registration No.	Registration Date	Report Date	Name	Subject Details		Status	Remarks	Target Date
	DPNAR/E/2016/00011	15-03-2016	15-03-2016	Lalmuanpuii	Prime Minister in Central leh S hnuaiah kumin January ni kha Group B Non-Gazettmore		Action Taken Report Received	The matter may be examined and brought up before the Honble Chiemore	(14-04-2016)
Utilities:	Showing 1 of 1 reco	ords							
Action Taken Reports Received									
Overdue Case(s)(Target date expired)									



FINAL DISPOSAL OF GRIEVANCE

Decision	Case Disposed Of	Y						
Details of final	reply							
chhana ka han t Central sawrkar Mizoram Group post recruitment	figui Aw <u>kaltlanga</u> grievance i <u>thehluh</u> registration number <u>DPNAR</u> /E/2016/00011 <u>chu</u> a concerned Department DP&AR (General Service Wing) ah <u>thehluh ani</u> a, an hana ka han thawn nghal e: Central <u>sawrkar</u> min <u>ngenna angin Mizoram sawrkar hnuaia</u> Group C <u>leh</u> D posts <u>hna lakna</u> direct recruitment ah interview <u>nuaibo turin hmalak mek ani</u> a, Draft <u>dizoram</u> Group C and D posts Recruitment (Conduct of Examination) Regulations, 2015 hi Cabinet <u>pawmpui turin thawn tawh ani</u> a, an <u>pawm veleh</u> Group C <u>leh</u> D Hoost recruitment <u>atan chuan</u> written examination <u>leh</u> skill test <u>emaw</u> physical test <u>emaw chauh neih ani</u> tawh ang a, interview a <u>awm tawh</u> lo <u>yang</u> . Group B Non-Gazetted post te recruitment <u>erawh</u> hi <u>chu MPSC</u> lam <u>chan anih yangin</u> an <u>ngaihdan lak ani</u> a, <u>anni pawh</u> hi interview <u>nuaibo</u> hi an <u>tih ye thuai beisei</u> Hi							
Take Action								
Action Date	Description	Sent By	Case Presently Dealt	Action Taken Report Attachment				
15-03-2016	ACTION TAKEN REPORT SENT AND DISPOSED LOCALLY	Department of Personnel And Administrative Reforms	Government of Mizoram, Good Governance Cell					
15-03-2016	EXAMINED AT OUR LEVEL	Department of Personnel And Administrative Reforms	Department of Personnel And Administrative Reforms					
15-03-2016	TAKEN UP WITH SUBORDINATE ORGANISATION	Government of Mizoram, Good Governance Cell Forwarding Remarks:The matter may be examined and brought up before the Honble Chief Minister.	Department of Personnel And Administrative Reforms					
15-03-2016	RECEIVED THE GRIEVANCE	Citizen	Government of Mizoram, Good Governance Cell					











Print



Registration No. Name of Complainant Received By Received On Case Presently with Current Status Edinum Status FINAL DISPOSAL Details/Reason Special Status Dennary E/2016/00011 Lalmuanpuii Government of Mizoram, Good Governance Cell Received On FINAL DISPOSAL

Print Acknowledgement Letter

Print Final Reply Letter

Action History Table						
Action Date	Description	Sent By	Case Presently Dealt By			
16-03-2016	FINAL DISPOSAL	Government of Mizoram, Good Governance Cell	Government of Mizoram, Good Governance Cell			
15-03-2016	ACTION TAKEN REPORT SENT AND DISPOSED LOCALLY	Department of Personnel And Administrative Reforms	Government of Mizoram, Good Governance Cell			
15-03-2016	EXAMINED AT OUR LEVEL	Department of Personnel And Administrative Reforms	Department of Personnel And Administrative Reforms			
15-03-2016	TAKEN UP WITH SUBORDINATE ORGANISATION	Government of Mizoram, Good Governance Cell	Department of Personnel And Administrative Reforms			
15-03-2016	RECEIVED THE GRIEVANCE	Citizen	Government of Mizoram, Good Governance Cell			



Dated: 16-03-2016

To

Lalmuanpuii Venghnuai Kulikawn Tlangnuam Aizawl Mizoram India - 796005

> Subject : - Report on grievance petition on Registration No. DPNAR/E/2016/00011

Mipui Aw kaltlanga grievance i thehluh registration number DPNAR/E/2016/00011 chu a concerned Department DP&AR (General Service Wing) ah thehluh ani a, an chhana ka han thawn nghal e: Central sawrkar min ngenna angin Mizoram sawrkar hnuaia Group C leh D posts hna lakna direct recruitment ah interview nuaibo turin hmalak mek ani a, Draft Mizoram Group C and D posts Recruitment (Conduct of Examination) Regulations, 2015 hi Cabinet pawmpui turin thawn tawh ani a, an pawm veleh Group C leh D post recruitment atan chuan written examination leh skill test emaw physical test emaw chauh neih ani tawh ang a, interview a awm tawh lo vang. Group B Non-Gazetted post te recruitment erawh hi chu MPSC lam chan anih vangin an ngaihdan lak ani a, anni pawh hi interview nuaibo hi an tih ve thuai beisei ani

(Lalrohlua)

Nodal Officer Phone No. :0389-2333526 Email :ggcmiz@gmail.com

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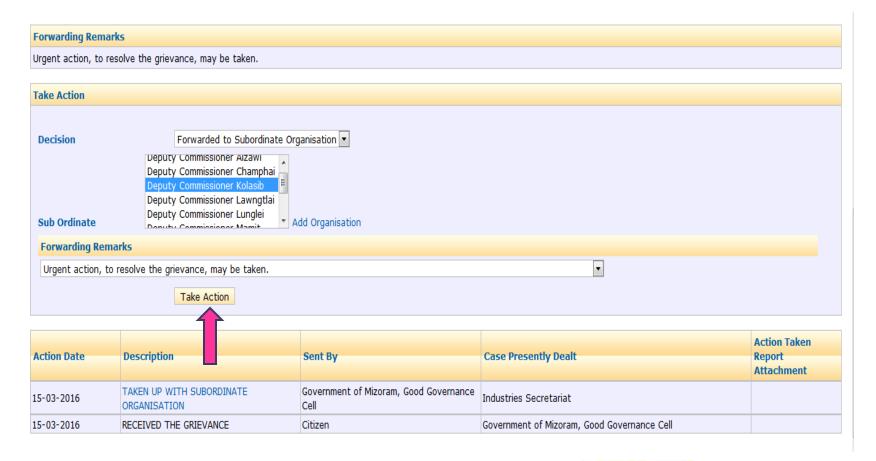
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PROCEDURE FOR RESOLUTION OF GRIEVANCES

- **Case 2:** If the grievance received is such that action has to be taken by a subordinate office, then such grievance shall be *forwarded* by Nodal Officer (PG) to the concerned subordinate organisation.
- Nodal Officer (PG) of the subordinate office can call for *clarification* of complaints from the complainant or in case resolution of grievance takes time, he can send *interim reply* to the complainant.
- After the grievance is examined by the subordinate office and appropriate action is taken (i.e. grievance is resolved), Nodal Officer (PG) of subordinate office shall send Action Taken Report online to the parent Department.
- ATR received from sub-ordinate office should be forwarded online to Nodal Officer(GGC) for final disposal

FORWARDING OF GRIEVANCE TO SUBORDINATE ORGANISATION

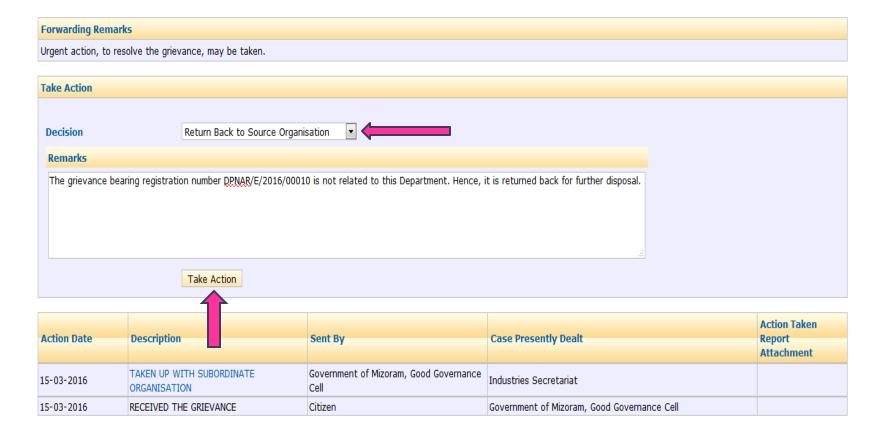




PROCEDURE FOR RESOLUTION OF GRIEVANCES

- **Case 3:** If the grievance forwarded from DP&AR(GGC) is not at all related to the Department or even its subordinate organizations, this option *Return the grievance back* can be taken.
- The case will get returned back to higher authority who has forwarded it.
- In this case, DP&AR(GGC) will re-forward the case to a suitable organisation for resolution of the grievance

RETURN OF GRIEVANCE TO DP&AR (GGC)





Thank You