

No. A.32013/1/2022-P&AR (GSW)
Government of Mizoram
Department of Personnel & Administrative Reforms
(General Service Wing)

OFFICE MEMORANDUM

Dated Aizawl, the 24th January, 2025

Subject: Reporting, Reviewing and Accepting authorities for writing of PARs/ACRs of Officers and Staff under Sports & Youth Services Department.

In supersession of Office Memorandum No. A.32013/1/2022-P&AR (GSW) dated 17.05.2023 issued by this Department, the State Government hereby orders Reporting, Reviewing and Accepting Authorities of PARs/ACRs in respect of Officers and Staff under Sports & Youth Services Department, Government of Mizoram as follows:-

1. DIRECTORATE OF SPORTS & YOUTH SERVICES

Sl. No	Designation	Reporting Authority	Reviewing Authority	Accepting Authority
1.	Director	Secretary	Chief Secretary	Minister in charge
2.	Joint Director	Director	Secretary	Chief Secretary
3.	Deputy Director	Joint Director	Director	Secretary
4.	Superintendent	Deputy Director	Joint Director	Director
5.	Chief Coach	Deputy Director	Joint Director	Director
6.	Youth Welfare Officer	Deputy Director	Joint Director	Director
7.	Adventure Promotion Officer	Deputy Director	Joint Director	Director
8.	Assistant/UDC/LDC/D EO and below	Superintendent	Joint Director	Director
9.	Coach Grade-I/II/III/Yoga Instructor	Chief Coach/Deputy Director	Joint Director	Director
10.	State Organiser/ Organiser/ Asst. Organiser.	Youth Welfare Officer/Adventure Promotion Officer	Joint Director	Director
11.	Storekeeper/Despatch Rider/Museum attendant	Superintendent	Joint Director	Director
12.	Stenographer Gr-III	Officer concerned to whom attached	Exempted	Exempted



2. DISTRICT SPORTS & YOUTH OFFICES

Sl. No	Designation	Reporting Authority	Reviewing Authority	Accepting Authority
1.	District Sports & Youth Officer	Concerned Deputy Commissioner	Director	Secretary
2.	Assistant and below and all other Staff	District Sports & Youth Officer	Joint Director	Director

3. N.C.C. WING

Sl. No.	Designation	Reporting Authority	Reviewing Authority	Accepting Authority
1.	Assistant and below, and all other Staff	Commanding Officer	Joint Director	Director

Sd/- K. Lalthawmmawia
Commissioner & Secretary to the Govt. of Mizoram

Memo No. A.32013/1/2022-P&AR (GSW) : Dated Aizawl, the 24th January, 2025

Copy to:

1. Secretary to Governor.
2. Commissioner & Secretary to Chief Minister.
3. P.S. to Speaker/Ministers/Deputy Speaker/Leader of Opposition/Ministers of State/Deputy Govt. Chief Whip.
4. Sr. P.P.S. to Chief Secretary.
5. All Administrative Departments.
6. PS to all Principal Secretaries/Commissioners/Secretaries/Special Secretaries.
7. Secretary, MPSC/MIC/SEC/AMC/Lok Ayukta.
8. Secretary, Sports & Youth Services Department.
9. Director, Directorate of Sports & Youth Services.
10. All Deputy Commissioners, Mizoram.
11. Website manager, DP&AR for uploading in the official website.
12. Guard File.


24/1/25
(Lalzikpuii)
Under Secretary to the Govt. of Mizoram