

No. A.28012/46/2021-P&AR(GSW)  
Government of Mizoram  
Department of Personnel & Administrative Reforms  
(General Service Wing)

Dated Aizawl, the 22nd April, 2025  
Mizoram Secretariat, MINECO

OFFICE MEMORANDUM

**Subject: Reporting, Reviewing and Accepting Authorities for writing PARs of MPE&SS officers posted under the Planning & Programme Implementation Department and other departments.**

In supersession of Office Memorandum No. A.28011/24/2011-P&AR(GSW) dated 11.11.2011 issued by this Department, the Governor of Mizoram is pleased to order Reporting, Reviewing and Accepting Authorities of PARs in respect of Mizoram Planning, Economics & Statistical Service (MPE&SS) officers under Planning & Programme Implementation Department, Government of Mizoram as follows:-

**1. Planning & Programme Implementation Department  
(Research Development Branch)**

Sl. No.	Designation	Reporting Authority	Reviewing Authority	Accepting Authority
1.	Principal Adviser cum Additional Secretary, P&PID(RDB)	Secretary	Chief Secretary	Minister concerned
2.	Adviser cum Joint Secretary, P&PID(RDB)	Principal Adviser cum Additional Secretary, P&PID(RDB)	Secretary	Chief Secretary
3.	Deputy Adviser cum Deputy Secretary, P&PID(RDB)	Adviser cum Joint Secretary, P&PID(RDB)	Principal Adviser cum Additional Secretary, P&PID(RDB)	Secretary
4.	Senior Research Officer/Economist cum Under Secretary, P&PID(RDB)	Deputy Adviser cum Deputy Secretary, P&PID(RDB)	Adviser cum Joint Secretary, P&PID(RDB)	Principal Adviser cum Additional Secretary, P&PID(RDB).
5.	Research Officer at RDB, P&PID	Concerned Senior Research Officer/Economist cum Under Secretary, P&PID(RDB)	Deputy Adviser cum Deputy Secretary, P&PID(RDB)	Adviser cum Joint Secretary, P&PID(RDB)

**2. Directorate of Economics & Statistics**

Sl. No.	Designation	Reporting Authority	Reviewing Authority	Accepting Authority
1.	Director	Secretary	Chief Secretary	Minister concerned
2.	Joint Director	Director	Principal Adviser cum Additional Secretary, P&PID(RDB)	Secretary
3.	Deputy Director	Joint Director	Director	Secretary
4.	Assistant Director	Deputy Director	Joint Director	Director
5.	District Research Officers posted in various districts.	Concerned Deputy Commissioner	Director	Secretary

**3. Research Officers posted in other departments.**

Sl. No.	Designation	Reporting Authority	Reviewing Authority	Accepting Authority
1.	Research Officer posted in other departments	Immediate Superior Officer to whom files are submitted.	Concerned Joint Director/Additional Director/Superintending Engineer.	Concerned Head of Department.

**Sd/-K. Lalthawmmawia**

Commissioner & Secretary to the Govt. of Mizoram

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Copy to:

1. Secretary to Governor.
2. PS to Chief Minister.
3. P.S. to Speaker/Ministers/Deputy Speaker/Leader of Opposition/Ministers of State/Deputy Govt. Chief Whip.
4. Sr. P.P.S. to Chief Secretary.
5. All Administrative Departments.
6. PS to all Principal Secretaries/Commissioners/Secretaries/Special Secretaries.
7. Secretary, MPSC/MIC/SEC/AMC/Lok Ayukta.
8. Secretary, Planning & Programme Implementation Department.
9. All Deputy Commissioners, Mizoram.
10. Website manager, DP&AR for uploading in the official website.
11. Guard File.

  
(K. Lalthawmmawia)

Under Secretary to the Govt. of Mizoram