

OFFICE MEMORANDUM

Dated Aizawl, the 22nd August, 2023

Subj: Reporting, Reviewing and Accepting authorities for writing PAR/ACRs of Officers and Staff under Health & Family Welfare Department.

The Governor of Mizoram is pleased to order the Reporting, Reviewing and Accepting Authorities of PAR/ACRs in respect of Officers and Staff under Health & Family Welfare Department as follows:

OFFICE OF THE PRINCIPAL DIRECTOR:

SI. No.	Name of post (s)	Reporting Authority	Reviewing Authority	Accepting Authority
1	Principal Director, Supertime 'A'	Secretary, H&FW	Chief Secretary	Minister, H&FW
2	Superintendent	Deputy Director (Administration)	Joint Director/Addl. Director	Principal Director
3	Assistant	Superintendent	Deputy Director (Administration)/ Joint Director	Principal Director
4	Computer Operator	Superintendent	Deputy Director (Administration)/ Joint Director	Principal Director
5	Upper Division Clerk	Superintendent	Deputy Director (Administration)/ Joint Director	Principal Director
6	Sub. Inspector of Statistics	Superintendent	Deputy Director (Administration)/ Joint Director	Principal Director
7	Lower Division Clerk	Superintendent	Deputy Director (Administration)/ Joint Director	Principal Director
8	Driver	Superintendent	Deputy Director (Administration)/ Joint Director	Principal Director
9	Group 'D'	Superintendent		



UNDER DIRECTORATE OF HEALTH SERVICES (DHS)

SI. No.	Name of post (s)	Reporting Authority	Reviewing Authority	Accepting Authority
1	Director of Health Services, Supertime 'B'	Principal Director	Secretary, H&FW	Chief Secretary
2	Joint Director, Planning/Family Welfare/ Malaria/Food & Drugs/Selection Grade of MHS	Director, HS	Principal Director	Secretary, H&FW
3	Deputy Director (Admin/General)	Joint Director	Director, HS	Principal Director
4	Deputy Director (FW/Malaria/ Blindness/SLO/ Food & Drugs)	Joint Director	Director, HS	Principal Director
5	Grade-I, Grade-II and Grade-III of MHS	Joint Director (P), HS	Director, HS	Principal Director
6	Public Analyst	Joint Director (F&D), HS	Director, HS	Principal Director
7	Executive Engineer	Director, HS	Principal Director	Secretary, H&FW
8	Assistant Director (School Health)/EPI	Mission Director, NHM	Director, HS	Principal Director
9	Assistant Director (Food & Drugs/ Drugs Inspector)	Deputy Director (F&D), HS	Joint Director (F&D), HS	Director, HS
10	Superintendent	Deputy Director (Admin)	Joint Director (P)	Director, HS
11	Entomologist	Joint Director (Mal)	Director, HS	Principal Director
12	State Mass Extension & Media Officer (SME&MO)	Joint Director (P)	Director, HS	Principal Director
13	Finance Accounts Officer	Deputy Director (Gen/Admn)	Joint Director (P)/(Accts)	Director, HS



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14	Research Officer (RO)	Joint Director (P)	Director, HS	Principal Director
15	Health Education Officer	Joint Director (P)	Director, HS	Principal Director
16	District Extension & Media Officer/Mass Education Officer (SME&MO)	Health Education Officer/State Mass Education and Media Officer	Joint Director (P)	Director, HS
17	Dy. District Extension & Media Officer/Mass Education Officer	Health Education Officer/State Mass Education and Media Officer	Joint Director (P)	Director, HS
18	Sr. Health Educator/ Health Educator /Extension Educator/Block Extension Educator/Asst. Editor/Projectionist	State Mass Extension & Media Officer (SME&MO)/HEO	Joint Director (P)	Director, HS
19	Assistant Malaria Officer (AMO)	Dy. Director (Mal)	Joint Director (Mal)	Director, HS
20	Assistant	Superintendent	Deputy Director (Admin)	Joint Director (P), HS
21	Stenographer Grade-II & Stenographer Grade-III	Superintendent	Deputy Director (Admin)	Joint Director (P), HS
22	Health Supervisor/ Microscopist/NMS/ PMW/Computer Operator/Mechanic/M al. Inspector/ Other Tech. Staff/Statistical Investigator/Senior PMW/Statistical Assistant/Generator Operator	Concerned Programme Officer	Joint Director (P)	Director, HS
23	Food Safety Officer (FSO)	Concerned Programme Officer	Joint Director (P)	Director, HS
24	Cold Chain Officer	Asst. Director (EPI)	Joint Director (FW)	Director, HS
25	Refrigerator Mechanic	Cold Chain Officer/Concerned Programme Officer	Asst. Director (EPI)	Joint Director (P)



26	Mechanic II (redesignated from Magic Lantern Operator/Malaria Mechanic)	Concerned Programme Officer	Joint Director (P)	Director, HS
27	Enforcement Assistant/Carpenter/R ecord Keeper/Motor Mechanic	Superintendent/ Concerned Programme Officer	Deputy Director (Admin)	Joint Director (P)
28	UDC/LDC	Superintendent	Deputy Director (Admin)	Joint Director (P)
29	Driver	Superintendent	Deputy Director (Admin)	Joint Director (P)
30	Vaccinator	Superintendent	Deputy Director (Admin)	Joint Director (P)
31	Group 'D'	Superintendent/ Concerned Programme Officer		

UNDER CENTRAL MEDICAL STORE (CMS)

SI. No.	Name of post (s)	Reporting Authority	Reviewing Authority	Accepting Authority
1	Deputy Director	Joint Director (P), HS	Director, HS	Principal Director
2	Superintending Pharmacist/ Head Pharmacist/Pharmacis t/ Lab Technician	Deputy Director (CMS)	Joint Director (P), HS	Director, HS
3	Upper Division Clerk/Lower Division Clerk	Deputy Director (CMS)	Joint Director (P), HS	Director, HS
4	Driver/Mechanic/ AMO/Mal. Inspector	Deputy Director (CMS)	Joint Director (P), HS	Director, HS
5	Group 'D'	Concerned Programme Officer		



UNDER PRINCIPAL MEDICAL OFFICER - HEALTH WORKER TRAINING SCHOOL, KULIKAWN

SI. No.	Name of post (s)	Reporting Authority	Reviewing Authority	Accepting Authority
1	Principal Medical Officer	Director, HS	Principal Director	Secretary, H&FW
2	Principal Nursing Officer	Principal Medical Officer	Director, HS	Principal Director
3	Social Science Instructor	Principal Medical Officer	Director, HS	Principal Director
4	Community Health Officer	Principal Medical Officer	Director, HS	Principal Director
5	Tutor/Public Health Nursing Officer	Principal Nursing Officer	Dy. Director (N)	Jt. Director (N)
6	Senior Sanitary Inspector/ Sanitary Inspector	Principal Nursing Officer	Principal Medical Officer	Director, HS
7	District Supervisor/Health Supervisor/Warden	Tutor	Principal Nursing Officer	Principal Medical Officer
8	Staff Nurse	Principal Nursing Officer	Principal Medical Officer	Principal Medical Officer
9	Head Assistant/ Assistant	Principal Nursing Officer	Principal Medical Officer	Principal Medical Officer
10	Technicians	H.A/Tutor	Principal Nursing Officer	Principal Medical Officer
11	Upper Division Clerk/Lower Division Clerk	H.A/Tutor	Principal Nursing Officer	Principal Medical Officer
12	Driver	H.A/Tutor	Principal Nursing Officer	Principal Medical Officer
13	Group 'D'	H.A/Concerned P.O		



UNDER ANM SCHOOL, ZEMABAWK, LAWNGTLAI & MAMIT

SI. No.	Name of post (s)	Reporting Authority	Reviewing Authority	Accepting Authority
1	Principal	Joint Director (N)	Director of Health Services	Principal Director
2	Tutor	Principal	Deputy Director (N)	Joint Director (N)
3	Warden	Tutor	Principal	Principal
4	Lower Division Clerk	Tutor	Principal	Principal
5	Driver	Principal	Principal	Principal
6	Group 'D'	Principal		

UNDER CHIEF MEDICAL OFFICER'S OFFICE

SI. No.	Name of post (s)	Reporting Authority	Reviewing Authority	Accepting Authority
1	Chief Medical Officer (CMO)	Concerned Deputy Commissioner	Director, HS	Principal Director
2	SMO/DTO/District Immunization Officer/DFWMO	Chief Medical Officer	Director, HS	Principal Director
3	Community Health Officer/Technical Officer	Chief Medical Officer	Jt. Director ME(P), HS	Director, HS
4	Head Assistant/Assistant	SMO/DIO/DFWMO	Chief Medical Officer	Director, HS
5	Senior Lab Technician/ Technical Assistant/Laboratory Assistant/Senior X-Ray Technician/ Opthalmic Assistant	MO/SMO	Chief Medical Officer	Chief Medical Officer
6	Upper Division Clerk/ Lower Division Clerk	Head Asst./SMO/DIO/	Chief Medical Officer	Chief Medical Officer



		DFWMO		
7	Health Supervisor/ Asst. Malaria Officer/T.O./LHV/ M.I./TNHV/ Opthalmic Asst.	SMO/DIO/DFWMO	Chief Medical Officer	Chief Medical Officer
8	Health Worker/ Microscopist	SMO/DIO/DFWMO	Chief Medical Officer	Chief Medical Officer
9	Driver	HA/ SMO/DIO/DFWMO	Chief Medical Officer	Chief Medical Officer
10	Group 'D'	HA/ SMO/DIO/DFWMO		

UNDER MSACS

SI. No.	Name of post (s)	Reporting Authority	Reviewing Authority	Accepting Authority
1	Project Director, MSACS	Director, HS/HME	Principal Director	Secretary, H&FW
2	Joint Director/Deputy Project Director	Project Director, MSACS	Director, HS/HME	Principal Director

UNDER NATIONAL HEALTH MISSION

SI. No.	Name of post (s)	Reporting Authority	Reviewing Authority	Accepting Authority
1	Mission Director, NHM	DHS/DHME	Principal Director	Secretary, H&FW
2	Medical Officer attached to NHM	Mission Director, NHM	DHS/DHME	Principal Director
3	Assistant/Upper Division Clerk/Lower Division Clerk	Concerned Programme Officer	Deputy Director (Administration)	DHS/DHME
4	Driver	Concerned Officer	Mission Director, NHM	Mission Director, NHM



5	Group D	Concerned Officer	

UNDER MIZORAM HEALTH CARE SOCIETY

SI. No.	Name of post (s)	Reporting Authority	Reviewing Authority	Accepting Authority
1	Principal, CEO	Director, HS	Principal Director	Secretary, H&FW
2	Chief Executive Officer	Principal, CEO/Joint Director, DHS/DHME	Director, HS	Principal Director
3	Medical Officer (attached to MHCS)	Principal, CEO/Joint Director, DHS/DHME	Principal CEO	Principal Director

UNDER DIRECTORATE OF AYUSH

SI. No.	Name of post (s)	Reporting Authority	Reviewing Authority	Accepting Authority
1	Deputy Director (AYUSH)	Joint Director (P), DHS	Director, HS	Principal Director
2	Assistant Director (AYUSH)/ Superintendent	Deputy Director (AYUSH)	Director, AYUSH	Principal Director
3	Programme Officer (AYUSH)	Deputy Director (AYUSH)	Director, AYUSH	Principal Director
4	Medical Officer (AYUSH)	Deputy Director (AYUSH)	Joint Director (P), HS	Director, AYUSH
5	Assistant	Superintendent	Deputy Director (AYUSH)	Director, AYUSH
6	Upper Division Clerk/ Lower Division Clerk	Superintendent	Deputy Director (AYUSH)	Director, AYUSH
7	Driver	Superintendent	Deputy Director (AYUSH)	Director, AYUSH
8	Group D	Superintendent		



DIRECTORATE OF HOSPITAL & MEDICAL EDUCATION DEPARTMENT

SI. No.	Name of post (s)	Reporting Authority	Reviewing Authority	Accepting Authority
1	Director, Hospital & Medical Education Supertime Grade 'B'	Principal Director	Secretary	Chief Secretary
2	Joint Director (Planning/ Establishment/ Nursing/Dental)/ Selection Grade of MHS	Director, HME	Principal Director	Secretary
3	Deputy Director (P)/ Deputy Director (Admin)	Joint Director (P)/ Joint Director (E)	Director, HME	Principal Director
4	Grade-I, Grade-II & Grade-III of MHS	Concerned Jt. Director	Director, HME	Principal Director
5	Deputy Director (Nursing)	Joint Director (Nursing)	Director, HME	Principal Director
6	Superintendent, DHME	Deputy Director (Admin)	Joint Director (E)	Director, HME
7	Superintendent (Nursing Cell)	Deputy Director (Nursing)	Joint Director (Nursing)	Director, HME
8	Assistant Director (Nursing)	Deputy Director (Nursing)	Joint Director (Nursing)	Director, HME
9	Research Officer	Deputy Director (P)	Joint Director (P)	Director, HME
10	Assistant Engineer	Deputy Director (P)	Joint Director (P)	Director, HME
11	Assistant	Superintendent	Deputy Director (Admin)	Joint Director, HME
12	Computer Operator/ Other Technicians	Superintendent/ Programme Officer	Deputy Director, (P)/(A)	Director, HME
13	Inspector of Statistic Sub-Inspector of Statistic	Research Officer	Deputy Director, (P)	Joint Director (P)



14	Block Extension Educator	Superintendent / Asst. Director (Nursing)	Deputy Director (Nursing)/Dy. Director (Admin)	Joint Director (Nursing)/Jt. Director (E)
15	Pharmacist	Superintendent	Joint Director (P)	Director, HME
16	Junior Engineer	Asst. Engineer	Joint Director (P)	Director, HME
17	Upper Division Clerk Lower Division Clerk	Superintendent	Deputy Director (Admin)	Joint Director (E)
18	Electrician	Asst. Engineer	Deputy Director (P)	Joint Director (P)
19	Acupuncturist	Superintendent	Deputy Director (Admin)	Joint Director (E)
20	Driver	Superintendent	Deputy Director (Admin)	Joint Director (E)
22	Group D	Superintendent		

UNDER DISTRICT HOSPITALS

SI. No.	Name of post (s)	Reporting Authority	Reviewing Authority	Accepting Authority
1	Medical Superintendent, Civil Hospital, Aizawl, Lunglei, State Referral Hospital, Falkawn	Concerned Deputy Commissioner except for SRH, Falkawn which will be Director, HME.	Principal Director	Secretary
2	District Medical Superintendent	Concerned Deputy Commissioner	Director, HME	Principal Director
3	Deputy Medical Superintendent, CH(A)	Medical Superintendent CH(A)	Director, HME	Principal Director
4	Deputy Medical Superintendent (MHS), State Referral Hospital, Falkawn	Medical Superintendent, State Referral Hospital, Falkawn	Director, HME	Principal Director



5	Deputy Medical Superintendent,	Joint Director (E), HME	Director, HME	Principal Director
	Kulikawn Hospital	TIME		
6	Senior Casualty Officer Senior Medical Officer Medical Officer	Medical Superintendent/ District Medical Superintendent	Director, HME	Principal Director
7	MHS Selection Grade, Grade-I, Grade-II, Grade-III	Medical Superintendent/ District Medical Superintendent	Director, HME	Principal Director
8	District Laboratory Officer	Medical Superintendent	Director, HME	Principal Director
9	Senior Medical Record Officer	Deputy Medical Superintendent	Medical Superintendent	Director, HME
10	Medical Record	Senior Medical Record	Deputy Medical	Medical
10	Officer	Officer	Superintendent	Superintendent
11	Deputy Medical	Medical Record	Senior Medical	Deputy Medical
''	Record Officer	Officer	Record Officer	Superintendent
12	Medical Record	Deputy Medical	Medical Record	Senior Medical Record
12	Technician	Record Officer	Officer	Officer
13	Clinical Payabalagist	Head of line	Deputy Medical	Medical
13	Clinical Psychologist	Department	Superintendent	Superintendent
14	Psychological Social	Head of line	Deputy Medical	Medical
14	Worker	Department	Superintendent	Superintendent
15	Nursing Superintendent	Medical Superintendent/ District Medical Superintendent	Joint Director (Nursing)	Director, HME
16	Cyto Technologist	Head of line Department	Deputy Medical Superintendent	Medical Superintendent
17	Ward Superintendent	Nursing Superintendent	Deputy Director (Nursing)	Joint Director (Nursing)
18	Staff Nurse	Nursing Superintendent	Deputy Director (Nursing)	Joint Director (Nursing)
19	Chief X-Ray	Head of line	Deputy Medical	Medical



	Technician	Department	Superintendent	Superintendent
20	Superintending Pharmacist	Deputy Medical Superintendent	Medical Superintendent	Joint Director (E)/ (P), HME
21	Head Pharmacist	Superintending Pharmacist	Deputy Medical Superintendent	Medical Superintendent
22	Pharmacist	Superintending Pharmacist	Deputy Medical Superintendent	Medical Superintendent
23	Sr. Laboratory Technician	Head of line Department	Deputy Medical Superintendent	Medical Superintendent
24	Sr. X-Ray Technician	Head of line Department	Deputy Medical Superintendent	Medical Superintendent
25	X-Ray Technician	Head of line Department	Deputy Medical Superintendent	Medical Superintendent
26	Laboratory Technician	Head of line Department	Dy. Medical Superintendent	Medical Superintendent
27	Laboratory Assistant	Head of line Department	Deputy Medical Superintendent	Medical Superintendent
28	Ophthalmic Assistant	Head of line Department	Deputy Medical Superintendent	Medical Superintendent
29	CSSD Technician	Head of line Department	Deputy Medical Superintendent	Medical Superintendent
30	Air Conditioning Technician	Head of line Department	Deputy Medical Superintendent	Medical Superintendent
31	Supervisor Grade-II (Prosthetist/ Orthotist)	Head of line Department	Deputy Medical Superintendent	Medical Superintendent
32	Prosthetist/ Orthotist Grade-III	Head of line Department	Dy. Medical Superintendent	Medical Superintendent



33	Radiographer	Head of line Department	Deputy Medical Superintendent	Medical Superintendent
34	Electrician	Head of line Department	Deputy Medical Superintendent	Medical Superintendent
35	Projectionist	Head of line Department	Deputy Medical Superintendent	Medical Superintendent
36	Generator Operator	Head of line Department	Deputy Medical Superintendent	Medical Superintendent
37	ECG Technician	Head of line Department	Deputy Medical Superintendent	Medical Superintendent
38	Dialysis Technologist	Head of line Department	Deputy Medical Superintendent	Medical Superintendent
39	Non-Medical Supervisor	Head of line Department	Deputy Medical Superintendent	Medical Superintendent
40	Microscopist	Head of line Department	Deputy Medical Superintendent	Medical Superintendent
41	Technical Assistant	Head of line Department	Deputy Medical Superintendent	Medical Superintendent
42	Laboratory Attendant	Head of line Department	Deputy Medical Superintendent	Medical Superintendent
43	Other Technical Staff	Head of line Department	Deputy Medical Superintendent	Medical Superintendent
44	Audiology & Speech Therapist	Head of line Department	Deputy Medical Superintendent	Medical Superintendent
45	Dietician	Head of line Department	Deputy Medical Superintendent	Medical Superintendent
46	Eye Bank Counsellor	Head of line Department	Deputy Medical Superintendent	Medical Superintendent



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47	Physiotherapist	Head of line Department	Deputy Medical Superintendent	Medical Superintendent
48	Health Worker	Nursing Superintendent	Deputy Medical Superintendent	Medical Superintendent
49	Head Assistant (Hospital)	District Medical Superintendent	Medical Superintendent/ District Medical Superintendent	Joint Director (E)
50	Upper Division Clerk	Head Assistant/ Medical Superintendent/ District Medical Superintendent	Medical Superintendent/ District Medical Superintendent	Medical Superintendent/ District Medical Superintendent
51	Lower Division Clerk	Head Assistant/ Medical Superintendent/ District Medical Superintendent	Medical Superintendent/ District Medical Superintendent	Medical Superintendent/ District Medical Superintendent
52	Computer Operator	Head Assistant/ Medical Superintendent/ District Medical Superintendent	Medical Superintendent/ District Medical Superintendent	Medical Superintendent/ District Medical Superintendent
53	Data Entry Operator	Head Assistant/ Medical Superintendent/ District Medical Superintendent	Medical Superintendent/ District Medical Superintendent	Medical Superintendent/ District Medical Superintendent
54	Librarian	Head Assistant	Deputy Medical Superintendent	Medical Superintendent
55	Stenographer	Medical Superintendent	exempted	exempted
56	Receptionist	Head Assistant	Deputy Medical Superintendent	Medical Superintendent
57	Driver	Head Assistant/ Medical	Medical Superintendent/	Medical Superintendent/



		Superintendent/	Deputy Medical	Deputy Medical
		Deputy Medical	Superintendent	Superintendent
		Superintendent	/District Medical	/District Medical
		/District Medical	Superintendent/	Superintendent/
		Superintendent	Director, MSCI	Director, MSCI
		Head Assistant/		
		Deputy Medical		
58	Group D posted at	Superintendent		
	Hospital Block	/District Medical		
		Superintendent/		
		Head of Department		

UNDER MIZORAM COLLEGE OF NURSING

SI. No.	Name of post (s)	Reporting Authority	Reviewing Authority	Accepting Authority
1	Principal, MCON	Director, DHME	Principal Director	Secretary
2	Senior Lecturer	Principal, MCON	Director, DHME	Principal Director
3	Lecturer	Principal, MCON	Director, DHME	Principal Director
4	Tutor	Principal, MCON	Director, DHME	Principal Director
5	Head Assistant/Assistant	Senior Lecturer	Principal, MCON	Director, HME
6	Librarian	Senior Lecturer	Principal, MCON	Director, HME
7	Warden	Senior Lecturer	Principal, MCON	Director, HME
8	Upper Division Clerk	Head Assistant	Senior Lecturer	Principal, MCON
9	Lower Division Clerk	Head Assistant	Senior Lecturer	Principal, MCON
10	Computer Operator	Head Assistant	Senior Lecturer	Principal, MCON
11	Data Entry Operator	Head Assistant	Senior Lecturer	Principal, MCON
12	Stenographer	Principal, MCON	Exempted	Exempted



13	Driver	Head Assistant	Senior Lecturer	Principal, MCON
14	Group D	Head Assistant/Lecturer		

UNDER GENERAL NURSING & MIDWIFERY SCHOOL (GNM)

SI. No.	Name of post (s)	Reporting Authority	Reviewing Authority	Accepting Authority
1	Principal, GNM	Director (Nursing)	Principal Director	Secretary
2	Tutor	Principal	Joint Director (Nursing)	Director, HME
3	Upper Division Clerk	HA/Principal in the absence of HA	Principal	Principal
4	Lower Division Clerk	HA/Principal in the absence of HA	Principal	Principal
5	Stenographer	Principal	Exempted	Exempted

UNDER MIZORAM STATE CANCER INSTITUTE

SI. No.	Name of post (s)	Reporting Authority	Reviewing Authority	Accepting Authority
1	Doctor more senior than Director	Joint Director (E), DHME	Director, HME	Principal Director
2	Director, MSCI	Principal Director	Secretary	Chief Secretary
3	All other Doctors	Director, MSCI	Director, HME	Principal Director
4	Medical Physicist	Head of line Department	Director, MSCI	Director, HME
5	Radiotherapy Technologist	Medical Physicist	Director, MSCI	Director, MSCI



6	Ward Superintendent	Nursing Superintendent	Deputy Director (Nursing)	Joint Director (Nursing)
7	Pharmacist	Director, MSCI	Director, MSCI	Director, MSCI
8	Laboratory Technician and other Technicians	Head of line Department	Director, MSCI	Director, MSCI
9	Upper Division Clerk	Director, MSCI	Director, MSCI	Director, MSCI
10	Lower Division Clerk	Director, MSCI	Director, MSCI	Director, MSCI
11	Data Entry Operator	Director, MSCI	Director, MSCI	Director, MSCI
12	Driver	Director, MSCI	Director, MSCI	Director, MSCI

Sd/- R. Lalramnghaka Secretary to the Govt. of Mizoram

Memo No. A.28012/46/2021-P&AR (GSW) : Dated Aizawl, the 22™ August,

2023

Copy to:

- 1. Secretary to Governor.
- 2. Commissioner&Secretary to Chief Minister.
- 3. P.S. to Deputy Chief Minister.
- 4. P.S. to Speaker/Ministers/Deputy Speaker/Ministers of State.
- 5. Sr. P.P.S. to Chief Secretary.
- 6. All Administrative Departments.
- 7. PS to all Principal Secretaries/Commissioners/Secretaries/Special Secretaries.
- 8. Secretary, MPSC/MIC/SEC/AMC/Lok Ayukta.
- 9. Principal Secretary, Health & Family Welfare Department.
- 10. All Heads of Departments.
- 11. All Deputy Commissioners, Mizoram.
- 12. All wings of DP&AR.
- 13. Website manager, DP&AR for uploading in the official website.
- 14. Guard File.

(H. Lalrinpuia)

Deputy Secretary to the Govt. of Mizoram

