

No. A.32013/1/2022-P&AR(GSW)
Government of Mizoram
Department of Personnel & Administrative Reforms
(General Service Wing)

OFFICE MEMORANDUM

Dated Aizawl, the 28th October, 2024

Subject: Reporting, Reviewing and Accepting authorities for writing PAR/ACRs of Officers and Staff under Disaster Management & Rehabilitation Department.

The Governor of Mizoram is pleased to order the Reporting, Reviewing and Accepting Authorities of PAR/ACRs in respect of Officers and Staff under Disaster Management & Rehabilitation Department as follows:

Sl. No.	Designation	Reporting Authority	Reviewing Authority	Accepting Authority
1.	Director	Secretary	Chief Secretary	Concerned Minister
2.	Joint Director	Director	Secretary	Chief Secretary
3.	Joint Director (Operations)	Director	Secretary	Chief Secretary
4.	Deputy Director	Joint Director	Director	Secretary
5.	Deputy Director (Training)	Joint Director	Director	Secretary
6.	Deputy Director (Administration)	Joint Director	Director	Secretary
7.	Assistant Director (Training)	Deputy Director (Training)	Joint Director	Director
8.	Assistant Director (Operations)	Deputy Director	Joint Director (Operations)	Director
9.	Superintendent	Deputy Director (Administration)	Joint Director	Director
10.	Assistant Engineer	Deputy Director	Joint Director	Director
11.	Junior Engineer	Assistant Engineer	Deputy Director	Joint Director
12.	District Organiser, if posted/attached at the Directorate	Assistant Director (Training)	Deputy Director (Training)	Joint Director
13.	District Organiser posted in District/DC Office.	Concerned SDC	Concerned SDO (Sadar)	Concerned Additional DC
14.	State Disaster Management Coordinator (SDMC)	Assistant Director (Training)	Deputy Director (Training)	Joint Director


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15.	Inspector of Statistics, Assistant, Upper Division Clerk, Lower Division Clerk, Data Entry Operator and any other Group B/C official except Driver and Stenographer	Superintendent	Deputy Director (Administration)	Joint Director
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Sd/- K. Lalthawmmawia
Commissioner & Secretary to the Govt. of Mizoram

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Copy to:

1. Secretary to Governor.
2. Commissioner & Secretary to Chief Minister.
3. P.S. to Speaker/Ministers/Deputy Speaker/Leader of Opposition/Ministers of State/Deputy Govt. Chief Whip.
4. Sr. P.P.S. to Chief Secretary.
5. All Administrative Departments.
6. Secretary, Disaster Management & Rehabilitation Department.
8. Secretary, MPSC.
7. Director, Directorate of Disaster Management & Rehabilitation.
8. All Deputy Commissioners, Mizoram.
9. Website Manager, DP&AR for uploading in the official website.
10. Guard File.


(Lalzikpuii)
Under Secretary to the Govt. of Mizoram