

No. A.28109/1/10-P&AR(GSW)
Government of Mizoram
Department of Personnel & Administrative Reforms
(General Service Wing)

OFFICE MEMORANDUM

Dated Aizawl, the 15th May, 2023

Subject : Reporting, Reviewing and Accepting authorities for writing of PAR/ACRs of DRDO Officers and Staff under Rural Development Department.

The Governor of Mizoram is pleased to order the Reporting, Reviewing and Accepting Authorities of PARs/ACRs in respect of DRDO Officers and Staff under Rural Development Department as follows:

Sl. No.	Designation	Reporting Authority	Reviewing Authority	Accepting Authority
1.	Rural Accounts Officer(RAO)	Project Director	Concerned DC	Director
2.	Assistant Rural Development Officer(ARDO)	Project Director	Concerned DC	Director
3.	Assistant Engineer (AE)	Project Director	Concerned DC	Director
4.	Junior Engineer	AE	Project Director	Director
5.	UDC	ARDO	Project Director	Director
6.	Stenographer Grade III	Project Director	Project Director	Project Director
7.	LDC	ARDO	Project Director	Director
8.	Driver	ARDO	Project Director	Director
9.	Group D	ARDO	ARDO	ARDO

Note:

- 1) RAO will act as the reporting authority in cases where ARDO is not posted within DRDO for posts such as UDC, Stenographer Grade-III, LDC, Driver, and Group D.
- 2) ARDO will act as the reporting authority in cases where AE is not posted within DRDO for Junior Engineer.

Sd/-R. Lalramnghaka
Secretary to the Govt.of Mizoram