

No.A.12033/1/2020-MSSSB  
GOVERNMENT OF MIZORAM  
MIZORAM SUBORDINATE SERVICES SELECTION BOARD  
MIZORAM SECRETARIAT, MINECO BUILDING-2, BASEMENT-III  
AIZAWL-796001, MIZORAM

Dated Aizawl, the 22<sup>nd</sup> May 2020

**NOTIFICATION**

The Mizoram Subordinate Services Selection Board is planning to conduct a Limited Departmental Examination (Speed Test) for filling up the two (2) vacant posts under Grade-II of Mizoram Subordinate Stenographer Service, Govt. of Mizoram, DP&AR(SSW). 'The Mizoram Subordinate Stenographers Service (Limited Departmental Examination) (Amendment) Regulations, 2015' will be used for conducting the examination.

The following criteria must be satisfied by a candidate in order to be eligible for the examination :

- (1) He/She must be a citizen of India.
- (2) He/She must be holding the post of Stenographer Grade-III with not less than three (3) years of regular service in the grade.

As mentioned in the regulation cited above, the candidates will be assessed in the following manner :

English Stenography : (i) 100 words per minute for 3 minutes dictation given by an expert in English Stenography,  
(ii) 10 minutes for reconciliation,  
(iii) 30 minutes for typing,  
(iv) maximum permissible errors : 10%

A candidate desirous of appearing at the Limited Departmental Examination shall apply using the common application form given as Annexure-II in the government O.M. No. A.34011/1/2019-P&AR(GSW) dated 19.7.2019. The form can be either downloaded from the official website [dpar.mizoram.gov.in](http://dpar.mizoram.gov.in) or procured from the office of the Mizoram Subordinate Services Selection Board, Mizoram Secretariat, MINECO Building No-2 during office hours. The completed application forms must be submitted to the office of the Mizoram Subordinate Services Selection Board on or before **29<sup>th</sup> June 2020** along with payment of Rs. 150/- towards examination fee. Incomplete forms shall be summarily rejected.

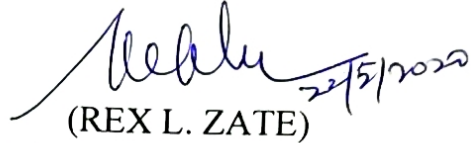
Sd/- DAVID LALLAWMKIMA FANAI  
Secretary-cum-Controller of Examinations  
Mizoram Subordinate Services Selection Board

Memo No.A.12033/1/2020-MSSSB

Dated Aizawl, the 22<sup>nd</sup> May 2020

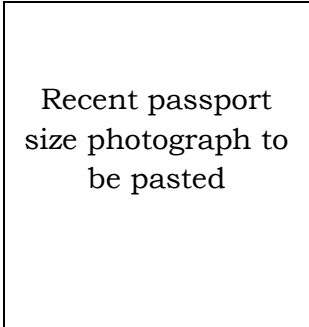
Copy to:

1. P.A. to Chairman, Mizoram Subordinate Services Selection Board.
2. P.A. to Member, Mizoram Subordinate Services Selection Board.
3. The Deputy Secretary to the Govt. Of Mizoram, DP&AR(SSW), Aizawl with reference to letter No.A.32013/22/2020-P&AR(GSW) dated 16.04.2020. He/She is requested to widely circulate this notification to all concerned departments.
4. Website Manager, DP&AR for uploading in the website.
5. Guard File.

  
(REX L. ZATE)

Asst. Controller of Examinations  
Mizoram Subordinate Services Selection Board

**COMMON APPLICATION FORM FOR LIMITED DEPARTMENTAL EXAMINATION  
FOR PROMOTION TO SERVICES/POSTS CONDUCTED BY MIZORAM PUBLIC  
SERVICE COMMISSION/MIZORAM SUBORDINATE SERVICES SELECTION  
BOARD/DEPARTMENTAL PROMOTION COMMITTEE UNDER  
THE GOVERNMENT OF MIZORAM**



- 1) Name of candidate (*in capital letters only as recorded in Service Book/Service Card*) : \_\_\_\_\_
  
- 2) Father's/Mother's name : \_\_\_\_\_
  
- 3) Name of Service/Post to which applied : \_\_\_\_\_
  
- 4) Name of Department/ Office presently posted : \_\_\_\_\_
  
- 5) (a) Permanent address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
- (b) Address for correspondence : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- (c) Phone number : \_\_\_\_\_
- 6) Date of joining the feeder post/grade on regular basis (*attach self attested photocopy of the supporting document*) : \_\_\_\_\_
- 7) Educational and other Certificate if the relevant recruitment rules/service rules prescribed such qualifications other than length of qualifying service in the feeder grade/post (*attach self attested photocopy of the supporting document*) : 1. \_\_\_\_\_  
2. \_\_\_\_\_  
3. \_\_\_\_\_
- 8) Whether or not the candidate is a Person with benchmarked disability? (YES/NO) : \_\_\_\_\_
- 9) If the answer at Sl. No. 8 is YES, whether or not the candidate wanted to avail the services of Scribe for writing the examination? (YES/NO) : \_\_\_\_\_
- 10) If the answer at Sl. No. 9 is YES, whether or not the candidate will bring his/her own Scribe OR utilize the services of Scribe provided by the Commission/Board/DPC? : \_\_\_\_\_

**DECLARATION**

I hereby declare that the information given above and in the enclosed documents is true to the best of my knowledge and belief and nothing has been concealed therein. I understand that if the information given by me is proved false/not true, I will have to face the punishment as per the law. Also, all the benefits availed by me shall be summarily withdrawn.

Place :

Date :

**(Signature of the candidate)**

**CERTIFICATE BY HEAD OF DEPARTMENT**

Certified that Mr/Mrs/Miss \_\_\_\_\_ holds a temporary/permanent post under the State Government and has been holding the feeder post/grade on regular basis since \_\_\_\_\_. His/her character so far as known to me is good and I am not aware of any circumstances which show that he/she would be unsuitable for any appointment to any post if successful in the limited departmental examination

Date :

Signature : \_\_\_\_\_

Designation : \_\_\_\_\_

(Office Seal)