

**GOVERNMENT OF MIZORAM
DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS
(GENERAL SERVICE WING)**

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**Mizoram Secretariat, MINECO
Aizawl the 24th August, 2023**

CIRCULAR

No.A.11019/2/2022-P&AR(GSW) : It has come to notice that there have been instances where some Departments have not precisely followed the prescribed procedures outlined in the '**Comprehensive instruction on the procedure to be followed by Departmental Promotion Committee in matter relating to promotion and issues connected thereto**' vide **No.A.32012/1/2011-P&AR (GSW)**, dated **28.02.2018** in the preparation of agenda papers for consideration of Departmental Promotion Committee. It is therefore emphasized once again that all departments must strictly follow the guidelines in both their explicit instructions and underlying principles.

Sd/- R. LALRAMNGHAKA
Secretary to the Govt.of Mizoram

Memo No.A.11019/2/2022-P&AR(GSW) : Aizawl, the 24th August, 2023
Copy to:-

1. All administrative departments
2. All Heads of Departments.
3. Under Secretary, MPSC.
4. Website Manager, DP&AR for uploading in the website.
5. Guard File.


24/8/23
(**LALZIKPUII**)

Under Secretary to the Govt.of Mizoram