

No.A.12032/2/2019-P&AR(GSW)
GOVERNMENT OF MIZORAM
DEPARTMENT OF PERSONNEL & ADMINISTRATIVE REFORMS
(GENERAL SERVICE WING)

Mizoram Secretariat
Aizawl, the 18th November, 2019

VACANCY CIRCULAR

Applications are hereby invited for appointment to the post of **(a)** Secretary cum Controller of Examination, and **(b)** Assistant Controller of Examination in the Mizoram Subordinate Services Selection Board to be filled up by the method of deputation. The number of posts, level in the pay matrix and the eligibility conditions for deputation as per the provisions of the Mizoram Subordinate Services Selection Board (Group 'A' post) Recruitment Rules, 2019 are mentioned below:

Sl. No.	Name of post and level in pay matrix	No. of post	Eligibility conditions
1.	Secretary cum Controller of Examination, Mizoram Subordinate Services Selection Board in level 13 of the pay matrix (₹1,23,100 - ₹2,18,900)	1 (one)	DEPUTATION: From officers of Central/State Government holding analogous posts on regular basis OR from officers of Central/State Government holding posts in Level 12 of the Pay Matrix with at least 5 years of regular service in the grade <i>Note 1: The period of deputation shall ordinarily not exceed 3 years which may be extended up to 5 years in special cases</i> <i>Note 2: The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications</i>
2.	Assistant Controller of Examination, Mizoram, Mizoram Subordinate Services Selection Board in level 10 of the pay matrix (₹56,100 - ₹1,24,500)	1 (one)	DEPUTATION: From officers of Central/State Government holding analogous posts on regular basis OR from officers of Central/State Government holding posts in Level 7 of the Pay Matrix or above with at least 5 years of regular service in the grade <i>Note 1: The period of deputation shall ordinarily not exceed 3 years which may be extended up to 5 years in special cases</i> <i>Note 2: The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications</i>

2. Selection to the posts will be made on the basis of the recommendation of the Selection Committee as constituted by the Government from time to time.

3. Application Form duly filled up for the above post(s) can be submitted to the Under Secretary, DP&AR (GSW) [Room No. 113, 1st Floor, Mizoram Secretariat, MINECO] as per prescribed proforma (copy enclosed in *Annexure*) on or before **01.12.2019 (4.00pm)** through the respective Administrative Department/Cadre Controlling Authority.

Sd/- LALRINSANGA

Joint Secretary to the Govt. of Mizoram

Aizawl, the 18th November, 2019

Memo.No.A.12032/2/2019-P&AR(GSW)

Copy to:

1. P.S. to Chief Minister
2. P.S. to Deputy Chief Minister
3. Sr. PPS to Chief Secretary
4. All Administrative Departments
5. All Heads of Departments
6. Website Manager, DP&AR for uploading in the website
7. Guard File


18/11/19

(LALROHLUA)

Under Secretary to the Govt. of Mizoram
Deptt. of Personnel & Administrative Reforms
(General Service Wing)

**APPLICATION FORM FOR APPOINTMENT BY DEPUTATION TO POSTS UNDER
MIZORAM SUBORDINATE SERVICES SELECTION BOARD**

1)	Name of applicant (in capital letters)	:
2)	Name of post applied (please tick the appropriate one)	: (a) Secretary cum Controller of Examination, MSSSB (b) Assistant Controller of Examination, MSSSB
3)	Designation of present post held	:
4)	Name of service/ department	:
5)	Present scale of pay/level in pay matrix	:
6)	Date of joining the present grade/post	:
7)	Date of birth (enclose self attested copy of supporting document like HSLC, Birth Certificate, etc.)	:
8)	Educational qualification (enclose self attested copy of certificates)	:
9)	Address for correspondence	:
10)	Contact Number	:
11)	Enclose photocopies of the PAR/ACR for the years ending 31.03.2013, 31.03.2014, 31.03.2015, 31.03.2016 and 31.03.2017	:

11)	Details of post(s) held in chronological order (enclose separate sheet, if necessary)			
Sl. No.	Name of post held	Duration		Nature of duties
		From	To	

The information furnished above is/are correct to the best of my knowledge and nothing has been suppressed. I understand that in case of my selection, if any information furnished above is found to be false or mis-represented at a later stage, my selection is liable to be cancelled with the approval of the Competent Authority.

Date:

Name & Signature of applicant

**CERTIFICATE OF THE ADMINISTRATIVE DEPARTMENT/CADRE
CONTROLLING AUTHORITY**

Certified that the particulars furnished by the officer are correct as per the service records and the department has no objection for appointment of the officer on deputation to the post applied under Mizoram Subordinate Services Selection Board

Date:

Signature of an officer not below the rank of
Under Secretary in the cadre controlling authority