

GOVERNMENT OF MIZORAM  
DEPARTMENT OF PERSONNEL & ADMINISTRATIVE REFORMS  
(GENERAL SERVICE WING)

OFFICE MEMORANDUM

No.A.21016/1/90-P&AR (GSW)

Dated Aizawl, the 3<sup>rd</sup> March, 2010

In spite of several instructions issued on the subject of alteration of date of birth some Government Departments are still in a habit of submitting proposals for alteration of date of birth of Government employees neglecting the instructions and restrictions laid down by the Government.

In order to avoid unnecessary exercise and wastage of Govt. machinery it is once again reiterated that the date of birth so declared by the Government servant at the time of appointment, accepted and entered in the Service Book is not subject to any alteration unless the three conditions mentioned below as stipulated by Government of India for the purpose of alteration of date of birth are complied with:

- (a) An employee makes a request in this regard within 5 (five) years of entry into Government Service.
- (b) It is clearly established that a genuine bona fide mistake has occurred, and
- (c) The date of birth so altered would not make him ineligible to appear in any School or University or UPSC examination in which he had appeared, or for taking into Government service on the date on which he first appeared at such examination or on the date on which he entered Government service.

Any applications for alteration of date of birth which do not meet the above conditions should be summarily regretted and need not be referred to DP & AR.

It has also been circulated that a Government servant who applies for alteration of date of birth after the above mentioned period can be treated as giving wrong information to the Government/his employer at the time of appointment and he will be liable to be proceeded against unless application for alteration is made within 5 (five) years of entry into Government service.

All Administrative Departments/All Heads Departments are requested to bring the content of this O.M to their subordinate offices for strict compliance.

Sd/-LALTHANSANGA

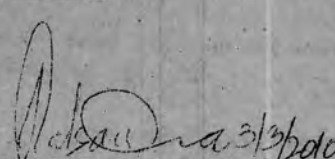
Addl. Secretary to the Government of Mizoram.  
Deptt. of Personnel & Adve. Reforms.

Dated Aizawl, the 3<sup>rd</sup> March, 2010

Memo No.A.21016/1/90-P&AR (GSW)

Copy to :-

- 1) Secretary to Governor, Mizoram.
- 2) P.S to Chief Minister, Mizoram.
- 3) P.S to Minister/Speaker/Dy. Speaker /M.O.S., Mizoram.
- 4) P.P.S to Chief Secretary, Mizoram.
- 5) Secretary, Mizoram Public Service Commission.
- 6) All Commissioner/Secretaries, Govt. of Mizoram.
- 7) All Administrative Departments.
- 8) All Heads of Departments.
- 9) Guard File.

  
(MALSAWMA LAWNTHANG)

Deputy Secretary to the Govt. of Mizoram.  
Deptt. of Personnel & Adve. Reforms.