

No. A.28012/46/2021-P&AR(GSW)
Government of Mizoram
Department of Personnel & Administrative Reforms
(General Service Wing)

Mizoram Secretariat, MINECO
Aizawl, the 30th October, 2024

OFFICE MEMORANDUM

Subject: Reporting, Reviewing and Accepting authorities for writing of PARs/ACRs of Officers and Staff under Mizoram Social Defence & Rehabilitation Board (MSD&RB).

The Governor of Mizoram is pleased to order that the Reporting, Reviewing and Accepting Authority of PARs/ACRs in respect of officers and staff under Mizoram Social Defence & Rehabilitation Board (MSD&RB), Directorate of Social Welfare & Tribal Affairs shall be as follows:

Sl. No.	Designation	Reporting Authority	Reviewing Authority	Accepting Authority
1.	Chief Executive Officer	Joint Director	Director, SW&TA-cum-member Secretary MSD&RB	Secretary, SW&TA&CD-cum-Vice Chairman, MSD&RB
2.	Executive Officer	Chief Executive Officer	Joint Director	Director, SW&TA-cum-member Secretary MSD&RB
3.	Assistant Engineer	Deputy Director	Joint Director	Director, SW&TA-cum-member Secretary MSD&RB
4.	Field Facilitator	Executive Officer	Chief Executive Officer	Joint Director
5.	Assistant/ Accountant	Executive Officer	Chief Executive Officer	Joint Director
6.	Upper Division Clerk	Executive Officer	Chief Executive Officer	Joint Director
7.	Lower Division Clerk	Executive Officer	Chief Executive Officer	Joint Director
8.	IV Grade	Chief Executive Officer/ Executive Officer		
9.	Driver	Executive Officer	Chief Executive Officer	Joint Director

Sd/- K. Lalthawmmawia
Commissioner & Secy. to the Govt. of Mizoram



Memo No. A.28012/46/2021-P&AR(GSW) : Dated Aizawl, the 30th October, 2024

Copy to:

1. Secretary to Governor.
2. Commissioner & Secretary to Chief Minister.
3. P.S. to Speaker/Ministers/Deputy Speaker/Leader of Opposition/Ministers of State/Deputy Govt. Chief Whip.
4. Sr. P.P.S. to Chief Secretary.
5. All Administrative Departments.
6. Secretary, MPSC.
7. Secretary, Social Welfare, Tribal Affairs, Women & Child Development Department.
8. Director, Directorate of Social Welfare & Tribal Affairs.
9. Website manager, DP&AR for uploading in the official website.
10. Guard File.


30/10/24
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Under Secretary to the Govt. of Mizoram