

**GOVERNMENT OF MIZORAM
DEPARTMENT OF PERSONNEL & ADMINISTRATIVE REFORMS
(GENERAL SERVICE WING)**

OFFICE MEMORANDUM

Dated Aizawl, the 11th July, 2013

Subject: *Procedure for maintenance of ACR/PARs in respect of Co-operation Department, Government of Mizoram.*

No.A.28012/8/10-P&AR(GSW):In supersession of Government O.M.No.A.28011/1/89-POL dated 20.12.1990, the Governor of Mizoram is pleased to order that the Reporting, Reviewing and Accepting Authorities of ACR/PARs in respect of officers and staff under Co-operation Department shall be as follows:-

Directorate:

<i>Sl.No</i>	<i>Designation</i>	<i>Reporting Authority</i>	<i>Reviewing Authority</i>	<i>Accepting Authority</i>
1	Addl.RCS	RCS	Secretary	Chief Secretary
2	JRCS	Addl.RCS	RCS	Secretary
3	DRCS	JRCS/Addl.RCS	Addl.RCS/RCS	Secretary
4	ARCS/CAO(H.O)	JRCS/Addl.RCS	Addl.RCS/RCS	Secretary
5	Superintendent	JRCS/Addl.RCS	JRCS/Addl.RCS	Secretary
6	Assistants Accountant UDC LDC	Superintendent	JRCS/Addl.RCS	RCS
7	SICS/JICS	JRCS	Addl.RCS/RCS	RCS
8	J.E	JRCS	Addl.RCS	RCS

District ARCS Offices:

<i>Sl.No</i>	<i>Designation</i>	<i>Reporting Authority</i>	<i>Reviewing Authority</i>	<i>Accepting Authority</i>
1	ARCS(posted in other Districts)	DC concerned/JRCS/Addl.RCS	RCS	Secretary
2	ARCS 'AE' & 'AW'	Addl.RCS	RCS	Secretary
3	SICS/JICS	ACRS of respective officers	Addl.RCS/RCS	RCS
4	Head Assistant	ARCS	Addl.RCS/RCS	RCS
5	UDC LDC	H.A of respective offices	ARCS of respective Offices	RCS

Officers on deputation to State Level Societies:

<i>Sl.No</i>	<i>Designation</i>	<i>Reporting Authority</i>	<i>Reviewing Authority</i>	<i>Accepting Authority</i>
1	DRCS/JRCS	Managing Director	JRCS/Addl.RCS	Secretary
2	DRCS	General Manager	Managing Director/JRCS	Secretary
3	ARCS	Accounts Officer	Managing Director/JRCS	RCS

Sd/-C.ZOTHANKHUMI
Addl.Secretary to the Government of Mizoram,
Deptt. of Personnel & Adve. Reforms.

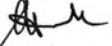
Memo No.A.28012/8/10-P&AR(GSW)

Copy to:-

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Dated Aizawl, the 11th July, 2013

- 1) Secretary to Governor, Mizoram.
- 2) Secretary to Chief Minister, Mizoram.
- 3) P.S to all Minister/Speaker/MOS/Deputy Speaker, Mizoram.
- 4) P.S to all Parliamentary Secretaries, Mizoram.
- 5) P.P.S to Chief Secretary, Govt. of Mizoram.
- 6) Secretary, MPSC, Aizawl.
- 7) Secretary, Co-operation Department.
- 8) All Administrative Departments, Govt. of Mizoram.
- 9) All Heads of Department, Govt. of Mizoram.
- 10) Guard File.


(B.ZAHMUAKA)

**Deputy Secretary to the Government of Mizoram,
Deptt. of Personnel & Adve. Reforms.**



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