

No.A.33038/1/2009-P&AR (TRG)  
GOVERNMENT OF MIZORAM  
DEPARTMENT OF PERSONNEL & ADMINISTRATIVE REFORMS  
'TRAINING WING'

...

**OFFICE MEMORANDUM**

Dated Aizawl, the 4<sup>th</sup> July, 2019

**Subject: Consolidated Instructions on trainings/Study Leave Outside the State.**

In continuation of this Department's O.M. No.A.33038/1/2009-P&AR(TRG) dt.12.12.2017, it is hereby notified for information and guidance of all Administrative Departments and Heads of Department under the Government of Mizoram that whenever proposals for training in respect of any Senior Officer of Level 10 and above are endorsed to the Department of Personnel & Administrative Reforms (Training Wing), the details of trainings attended during the past 24 months should invariably be included in the proposal.

Such information should include **name of training, venue and duration of the training attended.**

Sd/- LALNUNMAWIA CHUAUNGO  
Chief Secretary to Government of Mizoram.

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Dated Aizawl, the 4<sup>th</sup> July, 2019.

Copy to:-

1. Secretary to Governor, Government of Mizoram
2. P.S. to Chief Minister, Government of Mizoram
3. P.S. to Speaker/Ministers/Deputy Speaker, Government of Mizoram.
4. Sr. P.P.S. to Chief Secretary, Government of Mizoram.
5. All Principal Secretaries/Commissioners/Secretaries, Govt. of Mizoram
6. All Administrative Heads of Departments, Govt. of Mizoram
7. All Heads of Departments, Govt. of Mizoram
8. All Treasury Officer.
9. Guard File.

*H. Vanlalsanga* 4/7/19  
(H. VANLALSANGA)

Under Secretary to the Government of Mizoram,  
Department of Personnel & Administrative Department  
'Training Wing'

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