Aizawl the 10ᵗʰ July, 2019

OFFICE MEMORANDUM

Subject: Consolidated instructions on the subject matter of Computer proficiency under the Mizoram Group 'A', 'B' and 'C' posts Service/Recruitment (Amendment) Rules, 2016

The Mizoram Group 'A', 'B' and 'C' posts Service/Recruitment (Amendment) Rules, 2016 notified vide No.A.11013/1/2013-P&AR (GSW) dated 29.09.2016 and published in the Mizoram Gazette Extraordinary Issue No. 386 dated 06.10.2016 was framed with a view to insert basic knowledge of Computer application as one of the educational and other qualifications in existing Recruitment Rules/Service Rules for direct recruitment to Group 'A', 'B' & 'C' posts and for promotion from Group 'D' to Group 'C' posts in tune with the policy of Digital India programme. The aforesaid amendment rules have the effect of amending all extant recruitment rules/service rules with the exception of the recruitment rules for: a) Driver Grade-III b) Conductor Grade-III c) Group 'D' posts and d) those posts for which the respective Service Rules/Recruitment Rules already prescribed other qualifications for computer proficiency.

2. The aforesaid amendment rules prescribed basic knowledge of Computer application equivalent to Course on Computer Concepts (CCC) of National Institute of Electronics and Information Technology (NIELIT) or Diploma in Computer Application/Certificate in Computer Application from institutions recognised by Mizoram State Council of Technical Education (MSCTE) as a minimum computer proficiency qualification for direct recruitment to all Group 'A', 'B' and 'C' posts under the Government of Mizoram, except for the posts of Driver Grade-III and Conductor Grade-III and those posts for which the respective Service Rules/Recruitment Rules already prescribed other qualifications for computer proficiency.

3. The aforesaid amendment rules also prescribed basic knowledge of Computer application equivalent to Course on Computer Concepts (CCC) of National Institute of Electronics and Information Technology (NIELIT) or Diploma in Computer Application/Certificate in Computer Application from institutions recognised by Mizoram State Council of Technical Education (MSCTE) as a minimum computer proficiency qualification for promotion from Group 'D' posts to Group 'C' posts under the Government of Mizoram, except for promotion to Driver Grade-III from the post of Handyman and those posts for which the respective Service Rules/Recruitment Rules already prescribed other qualifications for computer proficiency.

4. The Mizoram Group 'A', 'B' and 'C' posts Service/Recruitment (Amendment) Rules, 2016 came into force with effect from the 1ˢᵗ April, 2017. Thus, all vacancies which arise after the commencement of the aforesaid rules and which

are governed by the above omnibus amendment of recruitment rules/service rules are to be filled up in accordance with the provisions of the above rules.

5. Rule 2 and 3 of the aforesaid rules empowered the Government to notify such other courses of the level as determined by the Government from time to time for computer proficiency qualification in matters of direct recruitment to Group 'A', 'B' and 'C' posts as also promotion to Group 'C' posts.

6. In exercise of the powers conferred by rule 2 and 3 of the aforesaid rules, the Governor notified vide No.A.11013/1/2013-P&AR(GSW) dated 16.12.2016 and published in the Mizoram Gazette Extra Ordinary Issue No. 546 dated 28.12.2016, the following courses, in addition to the aforesaid courses, as one of the essential qualification for direct recruitment to Group 'A', 'B' and 'C' posts and for promotion from Group 'D' posts to Group 'C' posts unless the respective recruitment rules/service rules already prescribe any other qualifications for computer proficiency, viz.:

1) Course on Computer Concepts Plus (CCC+) or Expert Computer Course (ECC) under NIELIT, or

2) 'O' Level, 'A' Level, 'B' Level and 'C' Level Courses under NIELIT, or

3) Diploma in Computer Science/Computer Application/Information Technology/Electronics from Polytechnic Institutions or Institutions recognized under Government of Mizoram or Government of India, or

4) Bachelor's degree in Computer Science/Computer Application/Information Technology/Electronics from recognized University or Institutions recognized under Government of Mizoram or Government of India, or

5) Post Graduate Diploma or Master's degree in Computer Science/ Computer Application/Information Technology/Electronics from recognized University or Institutions recognized under Government of Mizoram or Government of India.

7. The Governor, in exercise of the powers conferred under rule 2 and 3 of the aforesaid rules, further notified vide No.A.12034/1/2015-P&AR(GSW) dated 04.12.2017 and published in the Mizoram Gazette Extra Ordinary Issue No. 778 dated 14.12.2017 the following courses, in addition to the aforesaid courses, as one of the essential qualification for direct recruitment to Group 'A', 'B' and 'C' posts and for promotion from Group 'D' posts to Group 'C' posts unless the respective recruitment rules/service rules already prescribe any other qualifications for computer proficiency, viz.:

6) Bachelor's degree or above from a recognized University with Computer proficiency related courses as one of the subject; or

7) Post Graduate Diploma in any course of study from a recognized University with Computer proficiency related courses as one of the subject; or

8) Diploma in various Branches of Engineering or other allied streams (such as Modern Office Practice, etc) from Polytechnic Institutions or

Institutions recognized under All India Council for Technical Education or Mizoram State Council for Technical Education with Computer proficiency related courses as one of the subject; or

9) Higher Secondary School Leaving Certificate with Computer proficiency related courses as one of the subject under Central or State Board of School Education; or

10) National Trade Certificate from Institutions recognized under National Council for Vocational Training OR State Trade Certificate from Institutions recognized under Mizoram State Council for Vocational Training with Computer proficiency related courses as one of the subject; or

11) Certificate in Computer Application or Diploma in Computer Application or such other Computer proficiency courses from Institutions duly recognized by the Government of Mizoram at that point of time before recognition to Computer proficiency courses is granted by the Mizoram State Council of Technical Education (MSCTE) with effect from 01.11.2013.

8. The Governor, in exercise of the powers conferred under rule 2 and 3 of the aforesaid rules, further notified vide No.A.12034/1/2015-P&AR(GSW) dated 23.02.2018 and published in the Mizoram Gazette Extra Ordinary Issue No. 107 dated 28.02.2018 the following courses, in addition to the aforesaid courses, as one of the essential qualification for direct recruitment to Group 'A', 'B' and 'C' posts and for promotion from Group 'D' posts to Group 'C' posts unless the respective recruitment rules/service rules already prescribe any other qualifications for computer proficiency, viz.:

12) Post Matric Diploma in any course of study from a Government recognized Institution with Computer proficiency related course as one of the subject

9. The notifications referred to in paragraph 6, 7 & 8 of this Office Memorandum for addition of courses to be included as one of the essential qualification under the Mizoram Group 'A', 'B' and 'C' posts Service/Recruitment (Amendment) Rules, 2016 are also deemed to come into force with effect from the date of commencement of the aforesaid rules i.e. 1st April, 2017.

10. An Office Memorandum of even no. dated 10.10.2019 was issued stating whether or not Diploma in Computer Application/Certificate in Computer Application issued by the institutions themselves imparting Computer proficiency courses after 01.11.2013 (i.e. the date from which recognition to Computer proficiency courses has been granted by the Mizoram State Council of Technical Education) can be accepted as proof of having fulfilled the educational qualification pertaining to Computer proficiency for direct recruitment to Group 'A', 'B' and 'C' posts and for promotion from Group 'D' posts to Group 'C' posts as required under the Mizoram Group 'A', 'B' and 'C' posts Service/Recruitment (Amendment) Rules, 2016.

11. It is reiterated in the O.M referred to above that the Government vide Notification No.A.12034/1/2015-P&AR(GSW) dt. 04.12.2017 published in the Mizoram Gazette Extra ordinary issue No. 778 dt. 14.12.2017 also included Diploma in Computer Application or Certificate in Computer Application or such other Computer proficiency courses, from Institutions duly recognised by the Government of Mizoram at that point of time before recognition to Computer proficiency courses had been granted by the Mizoram State Council of Technical Education (MSCTE) w.e.f. 01.11.2013, as one of the Computer proficiency qualifications under the Mizoram Group 'A', 'B' and 'C' posts Service/Recruitment (Amendment) Rules, 2016.

12. However, with regard to the validity of the Certificates issued by the institutions themselves imparting Computer education after 01.11.2013 (i.e. the date from which recognition to Computer proficiency courses has been granted by the Mizoram State Council of Technical Education), the Government accepted only the Certificates issued by Mizoram State Council of Technical Education with effect from 01.11.2013 as valid proof of having fulfilled the specific qualification viz. *"Diploma in Computer Application/Certificate in Computer Application from institutions recognized by Mizoram State Council of Technical Education"* which is one of the computer proficiency qualification under the Mizoram Group 'A', 'B' and 'C' posts Service/Recruitment (Amendment) Rules, 2016 for the purpose of direct recruitment to Group 'A', 'B' and 'C' posts and for promotion from Group 'D' to Group 'C' posts.

13. Certificates on *"Diploma in Computer Application/Certificate in Computer Application"* issued by the institutions themselves imparting Computer proficiency courses after 01.11.2013 should no longer be accepted and considered valid since the conduct of examination and subsequent issue of Certificates for the above mentioned Computer proficiency courses had been taken over by Mizoram State Council of Technical Education effective from that date. At the same time, Certificates on Diploma in Computer Application/Certificate in Computer Application or such other Computer proficiency courses from Institutions duly recognised by the Government of Mizoram at that point of time before recognition to Computer proficiency courses had been granted by the Mizoram State Council of Technical Education (MSCTE) w.e.f. 01.11.2013 should be regarded as valid proof of having fulfilled the basic Computer proficiency qualification under the Mizoram Group 'A', 'B' and 'C' posts Service/Recruitment (Amendment) Rules, 2016.

14. The Office Memorandum of even no. dated 10.01.2019 referred to above has been wrongly interpreted in some quarters to mean that *Diploma in Computer Application/Certificate in Computer Application from institutions recognized by Mizoram State Council of Technical Education* alone is the lone qualification for determination of basic computer proficiency under the Mizoram Group 'A', 'B' and 'C' posts Service/Recruitment (Amendment) Rules, 2016. That is not the intention of the OM referred to above.

15. It is, therefore, clarified that the Computer proficiency courses prescribed by the Mizoram Group 'A', 'B' and 'C' posts Service/Recruitment (Amendment) Rules, 2016 and the other Computer proficiency courses notified subsequently in the Official Gazette and duly mentioned in this O.M. are valid for determination of basic knowledge of Computer application under the Mizoram Group 'A', 'B' and 'C' posts Service/Recruitment (Amendment) Rules, 2016

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Sd/- LALRINSANGA
Joint Secretary to the Govt. of Mizoram
Department of Personnel & Administrative Reforms

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Memo. No.A-12034/1/2015-P&AR (GSW)   **Aizawl, the 10ᵗʰ July, 2019**

Copy to:

1. Secretary to Governor, Mizoram
2. Secretary to Chief Minister, Mizoram
3. P.S. to Speaker/Ministers/Deputy Speaker/Ministers of State
4. Sr. P.P.S. to Chief Secretary
5. P.S. to all Principal Secretaries/Commissioners/Secretaries/Special Secretaries
6. All Administrative Departments
7. Secretary, MPSC/MSIC/MSEC/AMC
8. All Heads of Departments
9. All Deputy Commissioners
10. All wings of DP&AR
11. Website Manager, DP&AR for uploading in the official website
12. Guard File

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(LALROHLUA)
Under Secretary to the Govt. of Mizoram
Deptt. of Personnel & Administrative Reforms

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