

No.A-21011/3/2026-GG&TW-DPAR
GOVERNMENT OF MIZORAM
DEPARTMENT OF PERSONNEL & ADMINISTRATIVE REFORMS
(GOOD GOVERNANCE & TRAINING WING)

Aizawl, the 11th June, 2026

CIRCULAR

Subject: Nomination of e-Governance Nodal Officers and Implementation of e-HRMS 2.0 in the Government of Mizoram.

The Government of Mizoram has accorded approval for implementation of **e-HRMS 2.0 (Electronic Human Resource Management System)** developed by the Department of Personnel & Training (DoPT), Government of India across all the departments / office in the State of Mizoram. The platform is envisaged as a comprehensive Human Resource Management System for Government employees and forms an important component of the State Government's digital governance initiatives.

Detailed guidelines regarding implementation of e-HRMS 2.0, roles and responsibilities of various stakeholders, and operational modalities shall be issued separately from time to time.

The implementation of e-HRMS 2.0 shall broadly follow the timelines indicated below:

Sl. No.	Activity	Timeline
1	Nomination of Departmental and Office e-Governance Nodal Officers	Within 15 days from the date of issue of this Circular
2	Obtaining necessary user credentials, e-Parichay IDs and related access permissions	On or before 30.06.2026
3	Handholding, orientation and onboarding of Departments and Offices	On or before 31.07.2026
4	Updation, validation and digitization of employee and service records	On or before 31.08.2026
5	Verification and reconciliation of digitized service data	On or before 30.09.2026
6	Roll-out of various e-HRMS 2.0 modules in a phased manner	From 01.10.2026 onwards

The Government is currently implementing various digital governance initiatives, including **e-Office, iGOT Karmayogi Bharat, Mizoram Right to Public Services (MRTPS) Act, 2015, CPGRAMS, Mipui Aw, UMANG, DigiLocker, MyScheme** and other digital platforms introduced by the Government of India and the Government of Mizoram from time to time. Effective implementation of these initiatives requires a structured coordination mechanism at all levels of Government.

It has been observed that in several Departments, different officers have been designated as nodal officers for different digital governance initiatives. While such arrangements may have been made to meet specific requirements, they have resulted in duplication of effort and difficulties in monitoring implementation. In many cases, information relating to a particular initiative is available only with a particular officer resulting in discontinuity when the said officer is transferred. Therefore, there is a need to establish a unified and institutionalized coordination mechanism with clearly identified Single Points of Contact at both Departmental and Office levels.

Accordingly, every Administrative Department shall identify and designate a suitable post, not below the rank of Under Secretary or equivalent and the incumbent automatically becomes the **Departmental e-Governance Nodal Officer (SPOC)**. When the post is not filled for any reason, the department may identify another similar post. For uniformity, it is suggested that the post of Under Secretary may be designated. This will ensure better continuity, strengthens institutional mechanism and reduces dependency on individual officers. The Departmental e-Governance Nodal Officer shall be responsible for:

- (i) Acting as the single point of contact for all digital governance initiatives pertaining to the Department;
- (ii) Coordinating with DP&AR (GG&TW), Directorate of ICT, NIC and other agencies on matters relating to digital governance;
- (iii) Facilitating onboarding of employees and offices onto various Government digital platforms;
- (iii) Coordinating implementation of digital governance initiatives within the Department and subordinate offices;
- (iii) Monitoring progress and ensuring timely compliance with directions issued by Government;
- (v) Consolidating reports and information received from subordinate offices;
- (vii) Furnishing periodic reports and updates as may be required by Government.

Similarly, every Head of Department, Directorate, District Office and other subordinate office shall identify and designate a suitable post and the incumbent automatically becomes the **e-Governance Nodal Officer** of that particular Office. The **e-Governance Nodal Officer** of Office shall be responsible for coordination, implementation, monitoring and reporting of all digital governance initiatives within the respective office.

The Departmental e-Governance Nodal Officer shall coordinate with all e-Governance Nodal Officers under the Administrative Department and shall serve as the principal interface between the Department and DP&AR (GG&TW), Directorate of ICT, NIC and other implementing agencies.

The identified posts, together with the names of the incumbent officers presently holding such posts, their mobile numbers and official e-mail addresses, in respect of the Departmental e-Governance Nodal Officers (SPOCs) and the e-Governance Nodal Officers of all field Departments, Directorates, District Offices and subordinate offices, shall be

furnished through the Google Form available at the link and QR Code given below on or before **19.06.2026**.

Google Form Link:

Short URL - <https://l1nk.dev/dli90ry>

Long URL -

https://script.google.com/macros/s/AKfycbxyCYAZ3YsPVoUDHKqK0yI5W0vRfD0M-sWQ23JEkZcNYd6iz_IlrBP9efG1XwuMrwPc/exec

QR Code:



All Heads of the Administrative Departments are requested to ensure that the details of the Departmental e-Governance Nodal Officer as well as the e-Governance Nodal Officers of all subordinate offices under their administrative control are uploaded within the stipulated timeline.

All Administrative Departments are requested to accord the highest priority to the above instructions and ensure strict adherence to the timelines prescribed herein.

Sd/-Dr. YLN REDDY, IAS

Secretary to the Govt. of Mizoram
Department of Personnel & Administrative Reforms
(Good Governance & Training Wing)

Memo No.A-21011/3/2026-GG&TW-DPAR:

Aizawl, the 11th June, 2026

Copy to:

1. P.S to Minister, DP&AR
2. Sr. PPS to Chief Secretary, Govt. of Mizoram
3. PPS to Commissioner & Secretary, DP&AR
4. PPS to Secretary, DP&AR(GG&TW)
5. All Heads of Administrative Departments for compliance
6. Chief Informatics Officer, ICT
7. Website Manager, DP&AR
8. Guard File

(ISAAC C. LALREMPUIA)

Deputy Secretary to the Govt. of Mizoram
Department of Personnel & Administrative Reforms
(Good Governance & Training Wing)