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## EXTRAORDINARY

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#### NOTIFICATION

**No.A. 12018/35/2016-P&AR (GSW), the 17<sup>th</sup> March, 2024:** In exercise of the powers conferred by the proviso to article 318 read with article 309 of the Constitution, and in supersession of the Mizoram Public Service Commission (Group 'B', 'C' & 'D' posts) recruitment Regulation, 1995 notified in the Mizoram Gazette extraordinary issue No. 64, dated 16.03.1995 and its subsequent amendment notified in the Mizoram Gazette extraordinary issue No. 118, dated 22.06.1999 and the Mizoram Public Service Commission (Group 'C' posts) recruitment Rules, 1994, notified in the Mizoram Gazette extraordinary issue No. 34, dated 30.03.1994, except as respects things done or omitted to be done before such supersession, the Governor of Mizoram hereby makes the following rules regulating the method of recruitment to the posts of **Assistant Grade, Upper Division Clerk, Data Entry Operator and Lower Division Clerk** under Mizoram Public Service Commission namely:-

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| 1. Short title and commencement.-   | (1) These rules may be called the Mizoram Public Service Commission (Group 'B' & 'C') Recruitment Rules, 2025.<br>(2) They shall come into force from the date of their publication in the Official Gazette. |
| 2. Application.-  | These rules shall apply to the posts specified in Column - 1 of the Schedule - I annexed to these rules.   |
| 3. Number of posts, classification and level in the pay matrix or pay scale.- | The number of the said posts, classification and level in the pay matrix or pay scale attached thereto shall be as specified in Column 2 to 4 of the said Schedule.  |
| 4. Method of recruitment, age limit and other Qualifications.-                | The method of recruitment, age limit, qualifications and other matters relating to the said posts shall be as specified in Column 5 to 13 of the said Schedule.  |
| 5. Disqualification.-   | No person –<br>(a) who has entered into or contracted a marriage with a person having a spouse living; or  |

- (b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post(s);

Provided that the State Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and to the other party to the marriage and that there are other valid grounds for doing so, exempt any such person from the operation of these rule.

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| 6. Training and Departmental Examination.- | Every officials recruited under these rules shall undergo such training or pass such Departmental Examination as may be prescribed from time to time.  |
| 7. Power to relax.-                        | Where the Commission is of the opinion that it is necessary or expedient so to do, it may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons in consultation with the Government in the Department of Personnel & Administrative Reforms.  |
| 8. Saving.-                                | Nothing in these rules shall affect any reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, the Ex-servicemen and other special categories of persons in accordance with the order issued by the Government of Mizoram from time to time in this regard. |
| 9. Interpretation.-                        | If any question arises as to the interpretation of these rules, it shall be decided by the Commission in consultation with the Government in the Department of Personnel & Administrative Reforms.   |

**K. Lalthawmmawia,**  
Commissioner & Secretary to the Govt. of Mizoram

**SCHEDULE**  
(See rule 2, 3 & 4)

**RECRUITMENT RULES FOR GROUP 'B' & 'C' POSTS IN THE MIZORAM PUBLIC SERVICE COMMISSION**

Sl. No	Name of Post	Number of post	Classification	Level in the Pay Matrix	Whether Selection or Non-Selection posts?	Age limit for direct recruitment
	1	2	3	4	5	6
1.	Assistant Grade	6*(1987) 2*(2009) 2* (2024) Total=10 *or as determined by the Government from time to time	General State Service, Group 'B' Non-Gazetted, Ministerial	Level – 07 in the Pay Matrix (Rs. 39,100- Rs. 86,800)	Selection in case of promotion	Between 18 years and 35 years  <b>Note:</b> The crucial date for determining the age limit of candidates shall be the closing date of receipt of applications from candidates
2.	Upper Division Clerk Grade	4*(1987) 1*(2018) 4*(2024) Total=9 *or as determined by the Government from time to time	General State Service, Group 'B' Non-Gazetted, Ministerial	Level – 06 in the Pay Matrix (Rs.35,400- Rs. 78,800)	Selection in case of promotion	Between 18 years and 35 years  <b>Note:</b> The crucial date for determining the age limit of candidates shall be the closing date of receipt of applications from candidates
3.	Data Entry Operator	1*(2016) *or as determined by the Government from time to time	General State Service, Group 'C' Non-Gazetted, Non-Ministerial	Level – 05 in the Pay Matrix (Rs. 29,200- Rs. 78800)	Not applicable	Between 18 years and 35 years  <b>Note:</b> The crucial date for determining the age limit of candidates shall be the closing date of receipt of applications from candidates

4.	Lower Division Clerk Grade	10*(1987) 1*(2018) 5*(2024) Total=16 *or as determined by the Government from time to time	General State Service, Group 'C' Non-Gazetted, Non-Ministerial	Level – 04 in the Pay Matrix (Rs. 25,500- Rs. 56,800)	Selection in case of promotion	Between 18 years and 35 years  <b>Note:</b> The crucial date for determining the age limit of candidates shall be the closing date of receipt of applications from candidates
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Sl. No	Educational qualification and other qualification required for direct recruitment	Whether the age and educational qualifications prescribed for direct recruitments will apply in the case of promotion?	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods
	7	8	9	10
1.	1. Bachelor's degree from a recognized University. 2. Basic knowledge of Computer as determined by the Government from time to time. 3. A candidate must achieve a minimum score in the qualifying test of Mizo Language Proficiency as prescribe by the Government from time to time	Not applicable	2 years in case of direct recruitment	50% by Promotion 30% by Direct recruitment 20% Limited Departmental Examination
2.	1. Bachelor's degree from a recognized University. 2. Basic knowledge of Computer as determined by the Government from time to time. 3. A candidate must achieve a minimum score in the qualifying test of Mizo Language Proficiency as prescribe by the Government from time to time	Not applicable	2 years in case of direct recruitment	50% by Promotion 30% by Direct recruitment 20% Limited Departmental Examination

3.	<p>1. Essential :</p> <p>1. HSSLC with Govt. approved six months Certificate in Computer Application (CCA) or equivalent qualification from recognized Institutes with computer typing speed of 30 words per minutes.</p> <p>2. A candidate must achieve a minimum score in the qualifying test of Mizo Language Proficiency as prescribe by the Government from time to time</p> <p>Desirable : Knowledge of computer hardware maintenance and operation, Operating System for Windows, Basic internet/internet technologies, office automation software like Word processing, spreadsheet, PowerPoint presentation and Database.</p>	Not applicable	2 years	100% by direct recruitment
4.	<p>1. Higher Secondary School Leaving Certificate from recognized institution.</p> <p>2. Diploma in Computer Application Semester-I/ Certificate Course on Computer Application or above from institutions recognised by All India Council for Technical Education (AICTE), or any institution recognized by the Central or the State Governments/ UT Administration under the Union of India</p> <p>3. Typing speed of 30 words per minute</p> <p>4. A candidate must achieve a minimum score in the qualifying test of Mizo Language Proficiency as prescribe by the Government from time to time</p>	Not applicable	2 years in case of direct recruitment	85% by direct recruitment 15% by promotion

Sl. No	In case of recruitment by promotion/ Deputation/ absorption, grade from which promotion/ deputation/ absorption to be made	If Departmental Promotion Committee exists, what is its composition?	Circumstances in which UPSC is to be consulted in making recruitment
	11	12	13
1.	<b>Promotion:</b> From UDC Grade with 5 years of regular service in the Commission. <b>Limited Departmental Examination:</b> From UDC Grade with 5 years of regular service in the Commission.	1) <b>Chairman:</b> Chairman, Mizoram Public Service Commission 2) <b>Member:</b> Secretary, Mizoram Public Service Commission 3) <b>Member Secretary:</b> Deputy Secretary/Under Secretary, Mizoram Public Service Commission	Not applicable
2.	<b>Promotion:</b> From LDC Grade with 10 years regular service in the Commission.  <b>LDE :</b> From LDC Grade with 7 years regular service in the Commission.	1) <b>Chairman:</b> Chairman, Mizoram Public Service Commission 2) <b>Member:</b> Secretary, Mizoram Public Service Commission 3) <b>Member Secretary:</b> Deputy Secretary/Under Secretary, Mizoram Public Service Commission	Not applicable
3.	Not applicable	1) <b>Chairman:</b> Secretary, Mizoram Public Service Commission 2) <b>Member:</b> Additional Secretary/Joint Secretary, Mizoram Public Service Commission 3) <b>Member Secretary:</b> Deputy Secretary/Under Secretary, Mizoram Public Service Commission	Not applicable
4.	<b>Promotion:</b> From Group 'D' in the Commission with 10 years of regular service in the Commission and possessing the educational and other qualifications for direct recruitment of Lower Division Clerk Grade.	1) <b>Chairman:</b> Secretary, Mizoram Public Service Commission 2) <b>Member:</b> Additional Secretary/Joint Secretary, Mizoram Public Service Commission 3) <b>Member Secretary:</b> Deputy Secretary/Under Secretary, Mizoram Public Service Commission	Not applicable

**Note:** Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.