

No.A.12011/2/2024-P&AR(GSW)

Government of Mizoram
Department of Personnel and Administrative Reforms
(General Service Wing)

Mizoram Secretariat, MINECO
Aizawl, the 11th April, 2025

OFFICE MEMORANDUM

Subject: Streamlining the submission of proposals to the Mizoram Public Service Commission (MPSC).

It has come to the notice of the Government in Department of Personnel and Administrative Reforms that various Departments of the Government of Mizoram are directly forwarding agenda papers for seniority-based promotions and vacancy notification forms pertaining to Limited Departmental Examinations and Direct Recruitment, which fall under the purview of the Mizoram Public Service Commission (MPSC), to the MPSC without routing them through the Department of Personnel & Administrative Reforms (General Service Wing).

2. In order to ensure proper channel of communication and adherence to established procedures, it is hereby clarified that all agenda papers and vacancy notification forms intended for submission to the MPSC must be prepared in the format prescribed by the MPSC, complete with all necessary annexures and should invariably be submitted through DP&AR(GSW).

3. Furthermore, all concerned Departments are directed to strictly comply with the provisions of the 'Mizoram State Government Employees (Performance Appraisal Report) Rules, 2010' while forwarding agenda papers to the MPSC. In cases where candidates within the zone of consideration have been graded/rated as 'Outstanding' in their Appraisal/Performance Appraisal Reports (ACR/PAR), the justification for such grading/rating, provided on separate sheet(s) as per the aforementioned rules, must invariably be enclosed with the proposal. Departments are advised to ensure the availability of these justifications prior to submission to avoid any delays in convening the relevant Departmental Promotion Committee (DPC).

sd/-K. Lalthawmmawia
Commissioner & Secretary to the Govt. of Mizoram

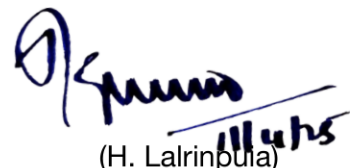
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Copy to: -

1. Secretary to Governor.
2. PS to Chief Minister.
3. P.S. to Speaker/Ministers/Leader of Opposition/Deputy Speaker/Ministers of State/Vice Chairman, State Planning Board/Deputy Govt. Chief Whip.
4. All Members of Legislative Assembly.
5. Chief Executive Member, MADC/LADC/CADC.
6. Sr. P.P.S to Chief Secretary.
7. All Heads of Administrative Departments.
8. Secretary, MPSC
9. Secretary, MIC/SEC/AMC/Lok Ayukta.
10. All Heads of Departments.
11. All Deputy Commissioners.
12. All wings of DP&AR.
13. Website Manager, DP&AR for uploading in the official website.
14. Guard File.



(H. Lalrinpuia)

Deputy Secretary to the Govt. of Mizoram