

No.A.28019/1/2023-P&AR(GSW)
Government of Mizoram
Department of Personnel & Administrative Reforms
(General Service Wing)

Mizoram Secretariat, MINECO
Aizawl, the 11th April, 2025

OFFICE MEMORANDUM

Subject: Granting of grace period for completion of pending e-PARs/ACRs for the year 2023-2024 in respect of Group 'A' employees under the State Government.

It has been noted that the implementation of the SPARTAN system for recording Performance Appraisal Reports (PARs) for the year 2023-2024 for all Group 'A' officers under the Government of Mizoram may have presented certain operational challenges to the users, leading to a significant number of pending submissions. In this context, the Government had earlier extended the stipulated timelines for recording of PARs vide this Department's O.M. of even number dated 03.04.2024, 18.06.2024, 22.07.2024 & 12.09.2024. Notwithstanding these extensions, a considerable number of e-PARs remain incomplete. In view of the extant backlog, the Competent Authority has, with due consideration, decided to grant a final opportunity to the defaulting officials to ensure compliance. All concerned authorities and officials are hereby directed to ensure that defaulting officers under their administrative control complete and submit their pending Performance Appraisal Reports (PARs) for the year 2023-2024 no later than 30th April, 2025. This directive is issued to facilitate the commencement of the PAR recording process for the subsequent year, 2024-2025, scheduled to begin in May 2025.

2. It may be noted that non-submission of the Performance Appraisal Report (PAR)/ACR for the year 2023-2024 within this final extended timeline may have implications regarding the recording of the PAR for the said period. Therefore, all concerned Authorities/Officials are earnestly advised to avail themselves of this last opportunity and ensure the completion of their pending e-PARs by the stipulated date of **30th April, 2025**, to avoid any inconvenience in their service records.

Sd/-K. Lalthawmmawia
Commissioner & Secretary to the Govt. of Mizoram

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Copy to: -

1. Secretary to Governor.
2. PS to Chief Minister.
3. P.S. to Speaker/Ministers/Leader of Opposition/Deputy Speaker/Ministers of State/Vice Chairman, State Planning Board/Deputy Govt. Chief Whip.
4. All Members of Legislative Assembly.


K. Lalthawmmawia

5. Chief Executive Member, MADC/LADC/CADC.
6. Sr. P.P.S to Chief Secretary.
7. All Heads of Administrative Departments.
8. Secretary, MPSC/MIC/SEC/AMC/Lok Ayukta.
9. Chief Informatics Officer, ICT with a request to make necessary arrangements on SPARTAN.
10. All Heads of Departments.
11. All Deputy Commissioners.
12. All wings of DP&AR.
13. Website Manager, DP&AR for uploading in the official website.
14. Guard File.



(H. Lalrinpuia)

Deputy Secretary to the Govt. of Mizoram