

No.A.33023/2/2008-P&AR(CSW)
GOVERNMENT OF MIZORAM
DEPARTMENT OF PERSONNEL & ADMINISTRATIVE REFORMS
CIVIL SERVICE WING

NOTIFICATION

Dated Aizawl, the 16th January, 2025

As part of the 15 weeks On Job Training Programme, the Governor of Mizoram is pleased to notify detailed training calendar in respect of Smt Hatchinghoi Haokip, IFS (P) and Smt Jhansi N, IFS (P) as indicated below:

Sl No	Department/Office	Details	Duration/Period
1.	O/o PCCF Head Quarter Attachment - I	<ol style="list-style-type: none"> 1. Exposure to the Office of PCCF (HoFF) <ul style="list-style-type: none"> • Govt of Mizoram(Allocation of Business) Rules, 2019. • Govt. of Mizoram (Transaction of Business) Rules, 2014 • Calling on senior functionaries of the State/Department. • Familiarisation with Organizational structure, roles and functioning of the Department. 2. Functioning of Establishment. 3. Functioning of WPOs. 4. Research and Evaluation. 5. CSS Schemes. 6. Accounts & Audit. 	6 th Jan to 12 th Jan (one week)
2.	State Administrative Training Institute (ATI) Attachment	<ol style="list-style-type: none"> 1. Exposure to state laws, financial rules, language convention, norms etc. (Duration of ATI may not be more than 3 days) 	13 th Jan to 15 th Jan (3 days)
	State Darshan Tour	<ol style="list-style-type: none"> 1. Visit to Historic, cultural and important forest sites in the State/UT, Ramsar site, Champhai Forest Division Dampa Tiger Reserve, Kolasib Forest Division.. 	16 th Jan to 24 th Jan
3.	Circle attachment with Central Circle	<ol style="list-style-type: none"> 1. Exposure to Circle Office structure and working 2. Subjects/Themes for CIS-I and CIS-II and develop the methodology and timeline to conduct the study under the guidance of concerned CF/CCF and DCF and in consultation with the counsellor faculty in the IGNFA. 	25 th Jan to 31 st Jan (one week)
4.	District Attachment	(2 Weeks)	
	1. Office of Deputy Commissioner, Zila Panchayat, Local Urban Body	<ol style="list-style-type: none"> 1. Functioning of Magistrate and District Collector. 2. Functioning of AMC 3. Functioning of LMC 	1 st Feb to 6 th Feb (6 days)
	2. Superintendent of Police, Aizawl	Related laws and patrolling matters, collection of evidence etc	7 th Feb to 9 th Feb (3 days)
	3. District and Taluck Judiciary		10 th Feb to 12 th Feb (3 days)
5.	Territorial Division Attachment with Darlawn Forest Division	<ol style="list-style-type: none"> 1. Exposure to the structure and working of Division Office. 2. Prepare Division Report under the guidance of concerned DCF. 	13 th Feb to 19 th Feb (1 week)
6.	Territorial Range Attachment/Posting to Darlawn Forest Division	<ol style="list-style-type: none"> 1. Exposure to different aspects of the functioning of a range including Protection, development works, finance and admn. 2. Prepare Range Report under the guidance of the concerned DCF. 	20 th Feb to 16 th April (8 weeks)
7.	Office of the PCCF (Hqrs attachment-2)	<ol style="list-style-type: none"> 1. Finalization of Division Report, Range report, CIS-I and CIS-II reports. 2. Forwarding the completed reports to IGNFA by the office of PCCF. The Assessment Report for OJT will be completed and submitted to IGNFA. 3. Functioning and role of CWLW, Zoo management, Wetland management, Eco sensitives zones, Management of Tiger Reserves, National Wildlife sanctuaries and botanical parks in the State. 	17 th April to 23 rd April (1 week)

Sd/-K LALTHAWMMAWIA

Memo No.A.33023/2/2008-P&AR(CSW)

: Aizawl, the 16th January 2025

Copy to :-

1. Secretary to Governor, Mizoram.
2. Commissioner/Secretary to Chief Minister, Mizoram.
3. P.S. to Speaker, Ministers, Deputy Speaker, Ministers of State, Govt. Deputy Chief Whip, Mizoram.
4. P.S. to Vice Chairman, State Planning Board, Mizoram
5. Sr. P.P.S. to Chief Secretary, Government of Mizoram.
6. PPS/P.S. to Principal Secretaries/Commissioners/Secretaries, Government of Mizoram.
7. Secretary, MLA/MPSC/SEC/MIC, Mizoram.
8. Principal Chief Conservator of Forests, Mizoram.
9. Chief Electoral Officer, Mizoram
10. Accountant General, Mizoram, Aizawl.
11. All Heads of Department, Government of Mizoram.
12. Shri JS Kanth, Under Secretary to the Government of India, Ministry of Environment, Forests & Climate Change, Indira Paryavaran Bhawan, Wing: Prithvi 6th Floor, Jor Bagh Road, Aliganj, New Delhi-110003.
13. Chief Controller of Accounts, Mizoram
14. Controller, Printing & Stationery, Government of Mizoram with 5 (five) spare copies for publication in the Mizoram Gazette.
15. Resident Commissioner/R.C/Jt. R.C/Dy. R.C, New Delhi/ Kolkata/ Mumbai/ Bengaluru/ Guwahati/ Shillong/ Silchar.
16. Under Secretary, Environment, Forests & Climate Change, Mizoram..
17. Treasury Officer, Aizawl South./North.
18. Website Manager, DP&AR (GGC) for uploading on the DP&AR website
19. Officers concerned.
20. Guard File No. 2.

Sd/- 16/1/2025

(LALRAMTLUANGI)

Under Secretary to the Govt of Mizoram