

No.A.11016/4/99-P&AR(ARW)/154-155  
GOVERNMENT OF MIZORAM  
DEPARTMENT OF PERSONNEL & ADMINISTRATIVE REFORMS  
(ADMINISTRATIVE REFORMS WING)

*Mizoram Secretariat, MINECO  
Basement-2, Room No. 081*

*Aizawl, the 25<sup>th</sup> June, 2024*

**OFFICE MEMORANDUM**

The Governor of Mizoram is pleased to fix the scale of personal staff for the following establishments/offices as follows with effect from 1<sup>st</sup> July, 2024:

<b>Sl. No.</b>	<b>Chief Minister</b>	<b>Entitlement</b>
1.	Secretary	1 no.
2.	Private Secretary	1 no.
3.	Addl. Private Secretary	2 nos.
4.	Stenographer Grade I	1 no.
5.	Stenographer Grade II/Personal Assistant	1 no.
6.	Superintendent	1 no.
7.	Assistant	2 nos.
8.	UDC	2 nos.
9.	LDC	3 nos.
10.	Peon (Grade IV)	6 nos.
11.	Household MR	4 nos.
12.	Driver	3 nos. (2 nos. from GAD, SAW and 1 no. from MLA Secretariat)
<b>Sl. No.</b>	<b>Minister</b>	<b>Entitlement</b>
1.	Private Secretary	1 no.
2.	Stenographer Grade II/PA	1 no.
3.	UDC	1 no.
4.	LDC	1 no.
5.	Peon (Grade IV)	3 nos.
6.	Household MR	2 nos.
7.	Driver	2 nos. (1 no. from GAD, SAW and 1 no. from MLA Secretariat)
<b>Sl. No.</b>	<b>Ministers of State</b>	<b>Entitlement</b>
1.	Private Secretary	1 no.
2.	Stenographer Grade II/PA	1 no.
3.	UDC	1 no.
4.	LDC	1 no.
5.	Peon (Grade IV)	3 nos.
6.	Household MR	2 nos.
7.	Driver	2 nos. (1 no. from GAD, SAW and 1 no. from MLA Secretariat)

<b>Sl. No.</b>	<b>Govt. Deputy Chief Whip</b>	<b>Entitlement</b>
1.	Private Secretary	1 no.
2.	Stenographer Grade II/PA	1 no.
3.	UDC	1 no.
4.	LDC	1 no.
5.	Peon (Grade IV)	3 nos.
6.	Household MR	2 nos.
7.	Driver	2 nos. (1 no. from PAD and 1 no. from MLA Secretariat)

This Office Memorandum supersedes Office Memoranda No.A.11016/4/88-ARW dated 26.09.1988 and No.A.11016/4/99-P&AR(ARW) dated 08.04.2015.

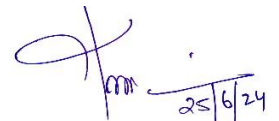
The scale of personal staff fixed herein shall also be applicable to those high dignitaries appointed in the rank of Minister/Minister of State by the Government.

*Sd/-* K. LALTHAWMMAWIA  
Commissioner & Secretary to the Govt. of Mizoram

**Memo No.A.11016/4/99-P&AR(ARW)/154-155 : Aizawl the 25<sup>th</sup> June, 2024.**

Copy to:

1. Secretary to the Governor, Mizoram.
2. Commissioner & Secretary to Chief Minister, Mizoram.
3. P.S. to Speaker/Ministers/Leader of Opposition/ Deputy Speaker/Ministers of State, Mizoram.
4. All Members of Legislative Assembly, Mizoram.
5. Sr. P.P.S. to Chief Secretary, Government of Mizoram.
6. Commissioner & Secretary, Mizoram Legislative Assembly Secretariat for information and necessary action.
7. All Administrative Heads/Heads of Department, Government of Mizoram.
8. Under Secretary, GAD, SAW(E) for information. This has a reference to his I.D.No.A.12031/1/2023-SAE dated 12.06.2024
9. All Treasury Officers, Government of Mizoram.
10. Website Manager, DP&AR for necessary action.
11. Guard File.

  
25/6/24

( LALMUANKIMA )

Under Secretary to the Govt. of Mizoram